

Roll No: _____

Date: _____

To,

The Principal,
Fr. C. Rodrigues Institute of Technology,
Vashi.

Sir,

I, Mr./Ms./Mrs. _____ Roll No. _____
was a student of _____ from the academic
year from _____ to _____. I have passed in the year _____. I request
you to refund my caution Deposit of Rs. _____ deposited vide receipt no.
_____ dated _____. Please find attached herewith copy of cancelled
cheque.

(Signature of applicant)

Contact No. : _____

Sr. No	Section	Remarks	Signature & Date
1	Head of Department		
2	Training & Placement officer		
3	Librarian		
4	Account		
5	Office Clerk		

(Dr. S.M. Khot)
Principal