



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

**Department of Electrical Engineering**  
**Department Academic & Other Activities Calendar for SE, TE and BE**  
**FH-2023**

<b>A. Term Outline &amp; Academic Activities</b>		
<b>S.N</b>	<b>Activity</b>	<b>Duration/Date</b>
1	Start of the Term ( Sem 4, 6 & 8)	09 January 2023
2	Remedial-1	16 January to 15 February 2023
3	Assignment Test- 1	30 January to 17 February 2023
4	Industrial Visit ( <b>I.V.</b> )	1 to 7 February 2023
5	IA-1	20, 21 & 22 February 2023
6	IA KT Examination (Those students who failed in IA exam in the previous semester)	27 February to 4 March 2023
7	Parent Teachers Interaction ( <b>PTI</b> )	4 March 2023
8	Remedial-2	28 February to 29 March 2023
9	Assignment Test- 2	6 March to 17 March
10	Poster Presentation competition <b>Sem 8</b>	8 March 2023
11	Project Evaluation/presentation <b>BE</b>	1 & 2 February 2023 8 March 2023 18 April 2023
12	Mini-project evaluation/ presentation <b>SE</b>	23 to 28 January 2023 27 February to 04 March 2023 20 to 25 March 2023



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

13	Mini-project evaluation/ presentation <b>TE</b>	9 to 13 January 2023 6 to 10 February 2023 20 to 24 March 2023
14	IA-2	31 March, 1 and 3 April 2023
15	Last day of Instruction	06 April 2023
16	Preliminary Examination	10 to 17 April 2023
17	<b>Re-prelims+ Additional IA Test</b> (Additional IA test for those students who were 'AB' for IA exam. in this semester either because of involvement in Sports activity at the University level or valid medical reason)	17 to 19 April 2023
18	<b>Submission</b>	20 April 2023
19	Term End	20 April 2023
20	<b>Oral/ Practical</b> Examination	21 to 29 April 2023
21	<b>Theory Examination</b> Even semesters of SE, TE, & BE Odd semesters of SE, TE, & BE	8 to 20 May 2023 22 May to 3 June 2023

<b>B. Other Activity</b>		
<b>S.N</b>	<b>Activity</b>	<b>Duration/Date</b>
01	<b>EESA Activity</b> Seminar on: "Electrical Safety" by MSEDCL, Kalyan ( <b>SE &amp; TE</b> ) Poster Competition on: Social Awareness about Domestic Violence against Women and Women's Rights" Workshop on: "Railway Electrification Design" <b>IEI Activity</b> National level Project competition- <b>Avishkar</b> Workshop on "Latex"	12 January 2023 February 2023 February 2023 18 March 2023 4 March 2023



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

02	<b>Convocation</b> for 2022 Passed Out Batch	After receiving the certificates from the MU
03	1st round of students' mentoring	30 January to 04 February 2023
04	1st Feedback on Teaching-Learning Process	06 to 10 February 2023
05	<b>1st Defaulters list meeting</b> (Academic + Attendance) Meeting with students : Student should bring all the proofs for remaining AB	04 February 2023
06	DAB	4 March 2023
07	<b>2nd Defaulters list meeting</b> (Academic + Attendance) Meeting with students : Student should bring all the proofs for remaining AB	04 March 2023
08	2nd round of students' mentoring	06 to 10 March 2023
09	ETAMAX	16 to 18 March 2023
10	IQAC meeting	With External & Internal Members: 07-01-2023 Only with Internal Members: May 2023 With External & Internal Members: 01 July 2023
11	Online Feedback (2nd Feedback on teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey )	20 to 24 March 2023
12	Best Project evaluation	05 April 2023
13	Send – off party of <b>BE</b> students	06 April 2023
14	<b>3rd Defaulters list meeting</b> (Academic + Attendance) Student should bring all the proofs for remaining AB Meeting with parents & students - Deadline for	6 April 2023



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

	work completion and attendance improvement by coming throughout all the working days after last teaching day till term-end	
15	<b>Final Defaulters list meeting</b> (Academic + Attendance) Meeting with parents & students — Final decision about acceptance or rejection of TW	20 April 2023
16	IQAC Audit	27, 29, 30 June 2023 (All the teachers of the department must be available)
17	DQAC Audit	On or before 26 June 2023 (All teachers of the department must be available)
18	Updating NBA/NAAC Work (Proofs/Format)	It Should be a Continuous Process and Must Get Over Before Vacation Begins

**Note:**

1. During 1st week of the term laboratory classes should be converted into theory classes
2. Faculty should be present throughout the 1<sup>st</sup> and 2<sup>nd</sup> round of submission period and during NAAC/NBA format/proof updating work.
3. Only duration to be mentioned about ATs, IAs and prelims. (Detailed one can be shared as additional document)
4. Institute Holiday list can be shared as additional document.

*Budhu*  
18/01/2023  
**Head of the Department**  
Department of Electrical Engg.

*SE* 18-01-2023  
**Dean Academic,**  
FCRIT, Vashi