



**Fr. C. Rodrigues Institute of Technology, Vashi,
Navi-Mumbai**

Department of Electrical Engineering

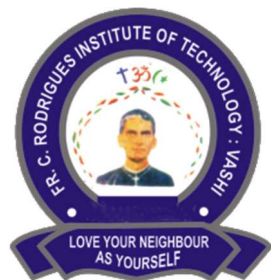
**Department Academic & Other Activities Calendar for SE, TE and BE
SH-2023**

	A. Term Outline & Academic Activities		
S.N	Activity		Duration/Date
1	Start of the Term		10 July 2023(TE, BE) 17 July 2023 (SE)
2	Industrial visit Semester III (MSEDCL, Kalyan)		5 August 2023
3	Industrial visit Semester V (Saini Electricals, Dombivili)		
4	EESA Activity		19 July 2023
5	Department Working Committee (DWC) meeting		21 July 2023
6	1 st Project Evaluation(BE)		3 August 2023
7	1 st Mini Project Evaluation (SE)		9 August 2023
8	1 st Mini Project Evaluation (TE)		11 August 2023
	Assignment Test- 1		
9	Semester III	ECA	1 August 2023
10		EPS-I	2 August 2023
11		FEMM	4 August 2023
12		EM-III	9 August 2023
13		AE	11 August 2023
14	Semester V	EACM-II	24 July 2023
15		EPS-II	28 July 2023
16		EFW	31 July 2023
17		APE/RES	4 August 2023
18		CS	7 August 2023
19	Semester VII	MGSG	1 August 2023
20		HVDC TC/DCS	2 August 2023
21		EPS-III	7 & 8 August 2023
22		EDC	



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23				ILOC	11 August 2023
	Internal Assessment – I(SE,TE &BE)				19 th , 21 st and 22 nd August 2023
24	EM-III /	EACM-II /	EDC		19 August 2023
25	ECA /	EPS-II /	EPS-III		21 August 2023
26	FEMM /	CS /	HVDC TC/DCS		21 August 2023
27	EPS-I /	EFW /	MGSG		22 August 2023
28	AE / APE/RES				
29	Industrial visit Semester VII (Goa)				23 to 27 August
	Assignment Test- 2				
30	Semester III			FEMM	1 September 2023
31				ECA	5 September 2023
32				EPS-I	6 September 2023
33				AE	8 September 2023
34				EM3	27 September 2023
35	Semester V			EACM-II	25 August 2023
36				EPS-II	28 August 2023
37				CS	1 September 2023
38				EFW	4 September 2023
39				APE/RES	8 September 2023
40	Semester VII			MGSG	4 September 2023
41				HVDC TC/DCS	5 September 2023
42				ILOC	8 September 2023
43				EDC	11 and 12 September 2023
44				EPS-III	
45	PTI				2 September 2023
46	IEI Activities				
47	Departmental Seminar “ Vidyut”				
48	Mid-Semester Course file Audit				5 September 2023
49	IA KT Examination (Those students who failed in IA exam in the previous semester)				5-12 September 2023



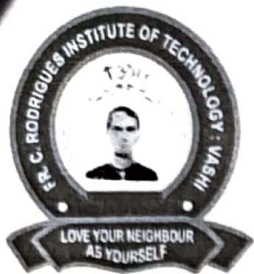
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50	2 nd Project Evaluation(BE)	16 September 2023
51	Mid-term Break (Ganapati Festival)	19-24 September 2023
52	2 nd Mini Project Evaluation (SE)	27 September 2023
53	Department Working Committee (DWC) meeting	30 September 2023
54	Remedial-2	Before IA2(2 hours)
	Internal Assessment – II (SE,TE &BE)	29-30 September & 03 rd October 2023
55	EM-III / EACM-II / EDC	29 September 2023
56	ECA / EPS-II / EPS-III	
57	FEMM / CS / HVDC TC/DCS	30 September 2023
58	EPS-I / EFW / MSGS	3 October 2023
59	AE / APE/RES	
60	2 nd Mini Project Evaluation (TE)	6 October 2023
61	Last day of Instruction	10 October 2023
62	Revision Classes	11-13 October 2023
	Preliminary Examination	16 to 21 October 2023
63	EM-III / EACM-II / EDC	16 October 2023
64	ECA / EPS-II / EPS-III	17 October 2023
65	FEMM / CS / HVDC TC/DCS	18 October 2023
66	EPS-I / EFW / MSGS	19 October 2023
67	AE / APE/RES	20 October 2023
68	Final Project Evaluation (BE)	23 October 2023
69	1 st Round of Submission (All clear)	25 October 2023
70	Re-prelims+ Additional IA Test (Additional IA test for those students who were 'AB' for IA exam. in this semester either because of involvement in Sports activity at the University level or valid medical reason)	23 to 26 October 2023
71	2 nd Round of Submission (Remaining)	27 October 2023
72	Term End	31 October 2023
73	Oral/ Practical Examination	01-10 November 2023
74	Theory Examination	Schedule Awaited from



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	(Odd semesters of SE, TE, & BE) (Even semesters of SE, TE, & BE)	Mumbai University
75	Internship for Students	After their ESE till 06 January 2024. The last date for internship will get preponed depending on Training Program Schedule
76	Winter Vacation Start Date for Eligible teachers	Teachers 01 November 2023
77	Joining Date After Winter Vacation for Teachers	27 December 2023 (Wednesday)
78	Teachers' Orientation Program	Within 1-week before the beginning of the next semester
79	Commencement of Classes for Next Semester	8 January 2024 (Monday)
B. Other Activity		
S.N	Activity	Duration/Date
01	Placement Training Program	SE and BE Students: 01-08 July 2023 + Every Saturday from 02 to 04 pm; TE Students: 01-08 July 2023 + Every Saturday from 09 am to 04 pm
02	IQAC Meeting	1) IQAC internal meeting on 07 November 2023 (Tuesday) 2) IQAC meeting on 06 January 2024 (Saturday)
03	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
04	1st Online Feedback on Teaching-Learning Process	24-28 July 2023
05	1 st Attendance Monitoring Committee Meeting at Institute Level: NOTE: a) Attendance & Academic record till one day before the meeting date to be prepared. b) Attendance Monitoring Committee Meeting at the Department level should be conducted once every 2 weeks.	11 August 2023
06	Online Feedback (2nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	04-09 October 2023



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07	1st round of students' mentoring (Interaction to be recorded in the mentoring form)	17-21 July 2023
08	2nd round of students' mentoring	04-08 September 2023
09	3rd round of students' mentoring (Interaction to be recorded in the mentoring form)	05-10 October 2023
10	Felicitation of Rank Holders (Based on 2022-23 results)	To be decided (On one of the Saturdays from 4.30 pm onward)
11	2nd Attendance Monitoring Committee Meeting at Institute Level: NOTE: Parents may be called from 11 September 2023 onward.	11 September 2023
12	Cultural & Sports Events	13-15 September 2023 (FACES)
13	Fresher's Party	On one of the days during FACES
14	3 rd Attendance Monitoring Committee Meeting at Institute Level: NOTE: a) Attendance & Academic record till one day before the meeting date to be prepared.	10 October 2023
15	DQAC Audit	On one of the days from 27 December 2023 to 06 January 2024 (All the teachers of the department must be available)
16	Updating NBA/NAAC Work (Proofs/Format)	Before Vacation Begins (It should be a regular activity)
17	Final Attendance Monitoring Committee Meeting at Institute Level: NOTE: On 31 October 2023 a final decision about the acceptance or rejection of TW will be taken.	31 October 2023

Note:

1. During 1st week of the term laboratory classes should be converted into theory classes
2. Faculty should be present throughout the 1st and 2nd round of submission period and during NAAC/NBA format/proof updating work.

B. Rodrigues
17/12/23
Head of the Department
Department of Electrical Engg.

SEI 11-07-2023
Dean Academic,
FCRIT, Vashi