Fr. C. Rodrigues Institute of Technology, Vashi
(An Autonomous Institute & Permanently Affiliated to University of Mumbai)

Department of Basic Sciences and Humanities
Department Academic & Other Activities Calendar for FY (SEM-I)
SH-2024

	A. Term Outline & Academic Activities	
S.NO.	Activity	Duration/Date
1	Revision Classes	02/09/24
2	Start of the Term	12/09/24
3	Universal Human Values Course	12/09/24 to 20/09/24
4	Orientation Program	21/09/24
5	Mid-Semester Examination (MSE)	04/11/24 to 09/11/24
6	Open House and Submission of MSE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	14/11/24 & 16/11/24
7	Re-MSE (Only for those students who were 'ABSENT' for MSE either because of involvement in Sports activity at the University level or valid medical reason)	09/12/24 to 13/12/24
8	Last Day of Instruction	13/12/24
9	ESE (Laboratory Courses)	16/12/24 to 19/12/24
10	ESE (Theory)	21/12/24 to 02/01/25
11	Open House and Submission of ESE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	04/01/25 & 07/01/25
12	Semester Result Declaration	Before15/01/25
13	Preparation Time for Re-Examination for Failed Students	15/01/25 to 19/01/25
14	Re-Examination for failed students	20/01/25 to 24/01/25
15	Open House and Submission of Re-Examination Mark Sheet to Exam Section	28/01/25 & 29/01/25
16	Re-Examination Result Declaration	05/02/25 & 06/02/25
17	Teachers' Orientation Program	Within – week before beginning

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		of the next semester
18	Commencement of classes for Semester II (FH-2025)	13 January 2025

B. Other Activity

S.NO	Activity	Duration/Date
1	Mid-term Break (Ganapati Festival)	07/09/24 to 11/09/24
2	Parents Teacher Meeting	14/11/24
3	DQAC Audit	Before 13/01/25
4	1st round of students' mentoring	30/09/24 to 05/10/24
5	2nd round of students' mentoring	18/11/24 to 22/11/24
6	3rd round of students' mentoring	02/12/24 to 07/12/24
7	1st Feedback on Teaching-Learning Process	30/09/24 to 05/10/24
8	Online Feedback (2nd Feedback on teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	02/12/24 to 07/12/24
9	Updating NBA/NAAC Work (Proofs/Format) +Updating College/Department Web Pages	Regularly
10	Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE: a) Attendance & Academic record till two days before the meeting date to be prepared. b) Parents may be called during second and third AMC Meeting. c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not. d) AMC Meeting at the Department level should be conducted once every 2 weeks.	11/10/24 13/11/24 06/12/24

23/09/2024

Head of the Department
Department of Basic Sciences & Humanities

8E 23-09-2024

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FCRIT, Vashi