



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

**Department of Electrical Engineering  
Department Academic & Other Activities Calendar for SY and TY  
SH-2025**

<b>A. Term Outline &amp; Academic Activities</b>		
<b>S.No.</b>	<b>Activity</b>	<b>Duration/Date</b>
1.	Start of the Term	28 July 2025
2.	Orientation about department to SY students	28 July 2025
3.	Entrepreneurship Coursework for TY Students	28 July to 02 August 2025
4.	Request for Course Modification - PEs, OEs, and Honours/Minor Specialization & Dept. Elective Change	Till 08 August 2025, 3 pm
5.	Remedial-I	08 August - 22 August 2025
6.	Mini-project evaluation/ presentation-Title approval(SY)	11 August 2025
7.	Mini-project evaluation/ presentation-Title approval(TY)	14 August 2025
8.	<i>Holiday-Independence Day</i>	<i>15 August 2025</i>
9.	<i>Holiday- Parsi New Year/ Gopalkala / Janmashtami</i>	<i>16 August 2025</i>
10.	<i>Mid-term Break (Ganapati Festival)</i>	<i>27 August – 31 August 2025</i>
11.	<i>Holiday- Id-E-Milad</i>	<i>05 September 2025</i>
12.	Mid Semester Mini Project Evaluation/presentation(SY)	15 September 2025
13.	Mid Semester Mini Project Evaluation/presentation(TY)	18 September 2025
14.	Remedial-II	26 August – 18 September 2025
15.	Mid-Semester Examination (MSE)	20 September - 26 September 2025
16.	Remedial-III	30 September -10 October 2025
17.	<i>Holiday - Mahatma Gandhi Jayanti / Dassera</i>	<i>02 October 2025</i>
18.	Open House and Submission of MSE Mark Sheet to Exam Section	Before 04 October 2025 3 p.m.
19.	Working Saturday	11 October 2025
20.	Remedial-IV	04 October – 30 October 2025
21.	Final Mini Project Evaluation/presentation(TY)	16 October 2025



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

22.	<i>Holiday - Diwali</i>	20 October - 24 October 2025
23.	Registration of Elective Courses for the next semester (PEs and OEs)	Before 25 October 2025
24.	Re-MSE (Only for those students who were 'ABSENT' for MSE either because of involvement in a Sports activity at the University level or a valid medical reason)	27 October -31 October, and 01 November 2025
25.	Final Mini Project Evaluation/presentation(SY)	03 November 2025
26.	<i>Holiday -Guru Nanakjyanti</i>	05 November 2025
27.	Last day of Instruction	07 November 2025
28.	ESE (Laboratory Courses)	10 November to 15 November 2025
29.	Preparation Time + ESE (Theory)	17 November 2025 to 06 December 2025
30.	Internship for Students	08 December 2025 to 10 January 2026
31.	Open House and Submission of ESE Mark Sheet to Exam Section	Up to 12 December 2025
32.	Semester Result Declaration	19-20 December 2025
33.	Preparation Time for Re-Examination for Failed Students	21 December 2025 to 04 January 2026
34.	<i>Holiday- Christmas</i>	24 & 25 December 2025
35.	Re-Examination for Failed Students	05-10 January 2026
36.	Commencement of Classes for Next Semester (FH-2025)	12 January 2025
37.	Teachers' Orientation Program	Within 1-week before beginning of the next semester
38.	Open House and Submission of Re-Examination Mark Sheet to Exam Section	13 January 2026
39.	Re-Examination Result Declaration	17 January 2026
<b>B. Other Activity</b>		
	<b>Activity</b>	<b>Duration/Date</b>
1.	Placement Training Program	a) SY and BE Students: Every Saturday from 02 to 04 pm b) TY Students: Every Saturday from 09 am to 04 p. m
2.	Examination Committee Meeting	Before the declaration of semester results
3.	Department Working Committee (DWC) meeting	25 July 2025



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

4.	<b>1<sup>st</sup></b> round of students <b>mentoring</b> (Interaction to be recorded in the mentoring form)	SY: 28 July-01 August 2025 TY: 04 August -07 August 2025
5.	Board of Studies Meeting	02 August 2025
6.	Orientation for TY Students	12 August 2025
7.	<b>1<sup>st</sup></b> Online Feedback on Teaching-Learning Process	18-22 August 2025
8.	Departmental Vidyut Seminar ( <b>TY</b> )	20 August 2025
9.	<b>1<sup>st</sup></b> Attendance Monitoring Committee ( <b>AMC</b> ) Meeting at Institute Level	22 August 2025
10.	Academic Council Meeting	Before End of September 2025
11.	Mid-term Break (Ganapati Festival)	27 August -31 August 2025
12.	Parent Teachers Interaction ( <b>PTI</b> )	22 August 2025
13.	Cultural & Sports Events (FACES)	10 September -12 September 2025
14.	Fresher's Party	On one of the days during FACES
15.	<b>2<sup>nd</sup></b> round of student <b>mentoring</b>	12 September to 19 September 2025
16.	<b>2<sup>nd</sup></b> Attendance Monitoring Committee ( <b>AMC</b> ) Meeting at Institute Level	17 September 2025
17.	<b>1<sup>st</sup></b> Academic Adherence Committee ( <b>AAC</b> ) Meeting (Serious defaulters in academics and attendance)	17 September 2025 and as and when required
18.	CDC + Governing Council Meeting	Before End of October 2025
19.	Industrial Visit for SY students	01 – 08 October 2025
20.	Felicitation of Rank Holders (Based on 2024-25 results)	04 October 2025
21.	Department Activities – IEI & EESA/Vidyut for SY)	04 October 2025
22.	Department Working Committee (DWC) meeting	10 October 2025
23.	2nd Online Feedback (Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey )	13 October -17 October 2025
24.	<b>3<sup>rd</sup></b> round of student <b>mentoring</b> (Interaction to be recorded in the mentoring form)	18 October -29 October 2025
25.	<b>3<sup>rd</sup></b> Attendance Monitoring Committee ( <b>AMC</b> ) Meeting at Institute Level	27 October 2025
26.	<b>2<sup>nd</sup></b> Academic Adherence Committee ( <b>AAC</b> ) Meeting (Serious defaulters in academics and attendance)	7 November 2025 and as and when required
27.	Winter Vacation Start Date for Eligible Teachers	10 November 2025 to



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

		31 December 2025
28.	Non vacation slot for teachers	17 November to 12 December 2025
29.	IQAC Meeting(Internal Meeting )	19 November 2025.
30.	IQAC Meeting	03 January 2026
31.	DQAC Audit	Before 12 January 2026
32.	Academic and Examination Audit	Before 12 January 2026
33.	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
34.	Updating NBA/NAAC Work(Proofs/Format)	It Should be a Continuous Process and Must Get Over Before Vacation Begins

**Note:**

1. During 1st week of the term laboratory classes should be converted into theory classes.
2. Remedial classes to be conducted as per IQAC Manual guidelines.
3. Once the syllabus of the respective department is approved by the Academic Council, it must be uploaded to the department's website within two weeks.
4. Attendance Monitoring Committee (AMC) Meeting at Institute Level:
  - a) Attendance & Academic record till two days before the meeting date to be prepared.
  - b) Parents may be called during the second and third AMC meetings.
  - c) During the third AMC meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not.
  - d) Attendance Monitoring Committee Meeting at the Department level should be conducted once every 2 weeks.

  
**Head of the Department**  
Department of Electrical Engg.

  
**Dean Academics**  
FCRIT, Vashi



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

**Department of Electrical Engineering**

**Department Academic & Other Activities Calendar for BE  
SH-2025**

<b>A. Term Outline &amp; Academic Activities</b>		
<b>Sr. No.</b>	<b>Activity</b>	<b>Duration/Date</b>
1.	IA KT Examination (Those students who failed the IA exam in the previous semester)	14-19 July 2025
2.	Start of the Term	28 July 2025
3.	Request for Course Modification - DLO / ILO & Department Elective Change	Till 02 August 2025, 5 pm
4.	Remedial-I	01 August - 14 August 2025
5.	1 <sup>st</sup> BE project evaluation/ presentation-Title approval	06 August 2025
6.	<i>Holiday-Independence Day</i>	<i>15 August 2025</i>
7.	<i>Holiday- Parsi New Year/ Gopalkala / Janmashtami</i>	<i>16 August 2025</i>
8.	AT-1	18 August 2025 to 22 August 2025
9.	Remedial-II	18 August – 09 September 2025
10.	<i>Mid-term Break (Ganapati Festival)</i>	<i>27 August -31 August 2025</i>
11.	2 <sup>nd</sup> BE Project Evaluation/presentation	03 September 2025
12.	<i>Holiday- Id-E-Milad</i>	<i>05 September 2025</i>
13.	Remedial-III	15 September – 06 October 2025
14.	Internal Assessment-I (IA-I) Examination	20, 22, 23 September 2025
15.	IA-I Open House	Before 01 October 2025, 3 pm
16.	Final BE Project Evaluation/presentation	01 October 2025
17.	<i>Holiday - Mahatma Gandhi Jayanti / Dassera</i>	<i>02 October 2025</i>
18.	AT-2	06 -10 October 2025
19.	Working Saturday	11 October 2025
20.	Remedial-IV	07 October – 29 October
21.	<i>Holiday - Diwali</i>	<i>20 October - 24 October 2025</i>
22.	Registration of DLO/ILO Courses for FH-2026	Before 25 October 2025
23.	IA-2 Examination	30, 31 October, and 01



**Fr. C. Rodrigues Institute of Technology, Vashi,  
Navi-Mumbai**

		November 2025
24.	IA Test (IA test for those students who were 'ABSENT' for the IA examination in this semester, either because of involvement in Sports activity at the University level or a valid medical reason)	03-07 November 2025
25.	<i>Holiday -Guru Nanak Jayanti</i>	<i>05 November 2025</i>
26.	IA-2 Open House	Before 07 November 2025, 3 pm
27.	Last day of Instruction	07 November 2025
28.	Practical and Oral Examination	10 November to 15 November 2025
29.	Preparation Time + ESE (Theory)	17 November 2025 to 06 December 2025
30.	Internship for Students	08 December 2025 to 10 January 2026
31.	Open House and Submission of ESE Mark Sheet to Exam Section	Up to 12 December 2025
32.	Semester Result Declaration	19-20 December 2025
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1.	<b>Activity</b>	<b>Duration/Date</b>
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3.	Examination Committee Meeting	Before the declaration of semester results



**Fr. C. Rodrigues Institute of Technology, Vashi,  
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4.	Department Working Committee (DWC) meeting	25 July 2025
5.	Board of Studies Meeting	02 August 2025
6.	<b>1<sup>st</sup></b> round of students <b>mentoring</b> (Interaction to be recorded in the mentoring form)	SY: 28 July-01 August 2025 TY: 04-07 August 2025
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*[Signature]*  
28/7/25

**Head of the Department**  
Department of Electrical Engg.

*f* 28-07-2025

**Dean Academic,**  
FCRIT, Vashi