



Department of Mechanical Engineering
**Department Academic & Other Activities Calendar for SY and TY
(AY 2025-26) (SH-2025)**

S.N.	A. Term Outline & Academic Activities	Duration/Date
1	Start of the Term	28 July 2025
2	Entrepreneurship Coursework for TY Students	28 July to 02 August 2025
3	Request for Course Modification - PEs, OEs, and Honours/Minor Specialization	Till 08 August 2025, 3 pm
4	Mini Project-1A Progress Presentation (Second Year Students) (Topic finalization)	11 August 2025
5	Mini Project-2A Progress Presentation (Third Year Students) (Topic finalization)	07 August 2025
6	Mini Project-1A Progress Presentation 1 (Second Year Students)	01 September 2025
7	Mini Project-3A Progress Presentation 1 (Third Year Students)	04 September 2025
8	Revision /Remedial Classes	08 - 18 September 2025
9	Submission of MSE Question Paper	10 September 2025
10	Mid-Semester Examination (MSE)	20-26 September 2025
11	Open House and Submission of MSE Mark Sheet to Exam Section	Before 04 October 2025, 3 pm
12	Mini Project-1A Progress Presentation – II (Second Year Students)	13 October 2025
13	Mini Project-2A Progress Presentation – II (Third Year Students)	16 October 2025
14	Registration of Elective Courses for the next semester (PEs and OEs)	Before 25 October 2025
15	Re-MSE (Only for those students who were 'ABSENT' for MSE either because of involvement in Sports activity at the University level or valid medical reason)	27-31 October, and 01 November 2025
16	Last Day of Instruction	07 November 2025
17	ESE (Laboratory Courses)	10-15 November 2025
18	Preparation Time + ESE (Theory)	17 November to 06 December 2025
19	Internship for Students	08 December 2025 to 10 January 2026



20	Open House and Submission of ESE Mark Sheet to Exam Section	Up to 12 December 2025
21	Semester Result Declaration	19-20 December 2025
22	Preparation Time for Re-Examination for Failed Students	21 December 2025 to 04 January 2026
23	Re-Examination for failed students	05-10 January 2026
24	Commencement of Classes for Next Semester (FH-2026)	12 January 2026
25	Open House and Submission of Re-Examination Mark Sheet to Exam Section	13 January 2026
26	Re-Examination Result Declaration	17 January 2026
27	Teachers' Orientation Program	Within 1-week before beginning of the next semester

S.N.	B. Other Activity	Duration/Date
28	1 st DWC Meeting	01 July 2025
29	Department staff meeting	22 July 2025
30	Placement Training Program	a) SY and BE Students: Every Saturday from 02 to 04 pm b) TY Students: Every Saturday from 09 am to 4 pm
31	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
32	Board of Studies Meeting	25 July 2025
33	1st round of students' mentoring (Interaction to be recorded in the mentoring form)	SY: 28 July-01 August 2025 TY: 04-07 August 2025
34	Parent-Teacher Interaction - SH-2025 (for Second Year)	02 August 2025
35	The first meeting of class teachers with mentors	08 August 2025
36	The first meeting of class teachers with HOD	08 August 2025
37	1 st Online Feedback on Teaching-Learning Process	18-22 August 2025
38	Goa Industrial Visit for TY Students	20 August (night) to 24 August 2025
39	Mid-term Break (Ganapati Festival)	27-31 August 2025
40	Cultural & Sports Events (FACES)	10-12 September 2025
41	Fresher's Party	On one of the days during FACES



42	2 nd DWC Meeting	11 September 2025
43	2 nd Round of Student Mentoring	12-19 September 2025
44	SYNERGY	16 September 2025
45	Academic Adherence Committee (AAC) Meeting (Serious defaulters in academics and attendance)	17 September 2025 07 November 2025 and As and when required
46	Ignition-X	19 September 2025
47	Academic Council Meeting	Before End of September 2025
48	Felicitation of Rank Holders (Based on 2024-25 results)	04 October 2025
49	Parent-Teacher Interaction - SH-2025	11 October 2025
50	Online Feedback (2 nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	13-17 October 2025
51	3 rd round of students' mentoring (Interaction to be recorded in the mentoring form)	18-29 October 2025
52	3 rd DWC Meeting	30 October 2025
53	The second meeting of class teachers with mentors	30 October 2025
54	The second meeting of class teachers with HOD	30 October 2025
55	CDC + Governing Council Meeting	Before End of October 2025
56	Winter Vacation Start and End Dates for Eligible Teachers* *Note that 17-11-2025 to 12-12-2025 will a non-vacation period.	10 November 2025 to 31 December 2025
57	IQAC Meeting	a) IQAC Internal Meeting: 19 November 2025 b) IQAC Meeting: 03 January 2026
58	Updating NBA/NAAC Work (Proofs/Format) + Updating College/Department Web Pages	Before Vacation Begins (It should be a regular activity)
59	Examination Committee Meeting	Before the declaration of semester results
60	Academic and Examination Audit	Before 12 January 2026
61	DQAC Audit	Before 12 January 2026
62	Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE: a) Attendance & Academic record till two days before the meeting date to be prepared.	1 st AMC: 22 August 2025 2 nd AMC: 17 September 2025 3 rd AMC: 27 October 2025



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<p>b) Parents may be called during second and third AMC Meeting.</p> <p>c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not.</p> <p>d) AMC Meeting at the Department level should be conducted once every 2 weeks.</p>	
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Note:

1. During 1st week of the term, laboratory classes should be converted into theory classes
2. Faculty should be present throughout the 1st and 2nd rounds of the submission period and during NAAC/NBA format/proof updating work.
3. Remedial classes to be conducted as per IQAC Manual guidelines.
4. Once the syllabus of the respective department is approved by the Academic Council, it must be uploaded to the department's website within two weeks

Head of the Department
 Department of Mechanical Engg.

Dean Academic,
 FCRIT, Vashi



Department of Mechanical Engineering
Department Academic & Other Activities Calendar for BE
(AY 2025-26) (SII-2025)

S.N.	A. Term Outline & Academic Activities	Duration/Date
1	Start of the Term	28 July 2025
2	Request for Course Modification - DLO / ILO	Till 02 August 2025, 5 pm
3	Project Presentation (Topic finalization)	06 August 2025
4	Project Presentation- I (Final Year Students)	03 September 2025
5	Revision /Remedial Classes	06 to 16 September 2025
6	Assignment Test-1 for Semesters VII	08 to 17 September 2025
7	Audit of IA-1 Question Paper	10 September 2025
8	Submission of IA-1 Question Paper	11 September 2025
9	Internal Assessment-I (IA-I) Examination	20, 22, 23 September 2025
10	IA-I Open House	Before 01 October 2025, 3 pm
11	Revision /Remedial Classes	13 to 16 October 2025
12	Assignment Test-2 for Semesters V & VII	14 to 17 October 2025
13	Project Presentation-II (Final Year Students)	15 October 2025
14	Audit of IA-2 Question Paper	15 October 2025
15	Submission of IA -2 Question Paper	16 October 2025
16	Registration of DLO/ILO Courses in FH-2026	Before 25 October 2025
17	IA-2 Examination	30, 31 October, and 01 November 2025
18	IA Test (IA test for those students who were 'ABSENT' for IA examination in this semester either because of involvement in Sports activity at the University level or valid medical reason)	03-07 November 2025
19	IA-2 Open House	Before 07 November 2025 3pm
20	Last Day of Instruction	07 November 2025



21	Practical and Oral Examination	10-15 November 2025
22	Preparation Time + ESE (Theory)	17 November to 06 December 2025
23	Internship for Students	08 December 2025 to 10 January 2026
24	Open House and Submission of ESE Mark Sheet to Exam Section	Up to 12 December 2025
25	Semester Result Declaration	19-20 December 2025
26	Preparation Time for Re-Examination for Failed Students	21 December 2025 to 04 January 2026
27	Re-Examination for Failed Students	05-10 January 2026
28	Open House and Submission of Re-Examination Mark Sheet to Exam Section	13 January 2026
29	Commencement of Classes for Next Semester (FH-2026)	12 January 2026
30	Re-Examination Result Declaration	17 January 2026
31	Teachers' Orientation Program	Within 1-week before the beginning of the next semester

S.N.	B. Other Activity	Duration/Date
32	1 st DWC Meeting	01 July 2025
33	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
34	Department staff meeting	22 July 2025
35	Placement Training Program	a) SY and BE Students: Every Saturday from 02 to 04 pm; b) TY Students: Every Saturday from 09 am to 04 pm.
36	Board of Studies Meeting	25 July 2025
37	1st round of students' mentoring (Interaction to be recorded in the mentoring form)	28 July - 01 August 2025.
38	Goa Industrial Visit for BE Students	30 July (night) to 03 August 2025.
39	The first meeting of class teachers with mentors	02 August 2025



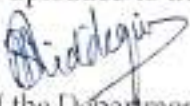
40	The first meeting of class teachers with HOD	02 August 2025
41	1 st Online Feedback on Teaching-Learning Process	18-22 August 2025
42	Mid-term Break (<i>Ganapati Festival</i>)	27-31 August 2025
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49	Ignition-X	19 September 2025
50	Academic Council Meeting	Before End of September 2025
51	Felicitation of Rank Holders (Based on 2024-25 results)	04 October 2025
52	Parent-Teacher Interaction - SIH-2025 (for Third & Final Year)	11 October 2025
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62	DQAC Audit	Before 12 January 2026



63	<p>Attendance Monitoring Committee (AMC) Meeting at the Institute Level:</p> <p>NOTE:</p> <p>a) Attendance & Academic record till two days before the meeting date to be prepared.</p> <p>b) Parents may be called during the second and third AMC meetings.</p> <p>c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not.</p> <p>d) AMC Meeting at the Department level should be conducted once every 2 weeks.</p>	<p>1st AMC: 22 August 2025</p> <p>2nd AMC: 17 September 2025</p> <p>3rd AMC: 27 October 2025</p>
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