Agnel Charities   *T-2*

Fr. C. Rodrigues Institute of Technology, Vashi
(An Autonomous Institute & Permanently Affiliated to University of Mumbai)

Department of Basic Sciences and Humanities
Department Academic & Other Activities Calendar for FY (SEM-I)
SH-2025

	A. Term Outline & Academic Activities	
S.NO.	**Activity**	**Duration/Date**
1	Start of the Term	11/09/25
2	Orientation Program for Students	11/09/25 and 12/09/25
3	Orientation Program for Parents	On or before 15/10/25
4	Mid-Semester Examination (MSE)	27/10/25 to 31/10/25
5	Open House and Submission of MSE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	On or Before 04/11/25
6	Re-MSE (Only for those students who were 'ABSENT' for MSE either because of involvement in Sports activity at the University level or valid medical reason)	01/12/25 to 05/12/25
7	Last Day of Instruction	12/12/25
8	ESE (Laboratory Courses)	15/12/25 to 19/12/25
9	ESE (Theory)	29/12/25 to 03/01/26
10	Open House and Submission of ESE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	On or before 07/01/26
11	Semester Result Declaration	On or Before 14/01/26
12	Preparation Time for Re-Examination for Failed Students	15/01/26 to 18/01/26
13	Re-Examination for failed students	19/01/26 to 24/01/26
14	Open House and Submission of Re-Examination Mark Sheet to Exam Section	On or before 28/01/26
15	Re-Examination Result Declaration	On or before 05/02/26
16	Teachers' Orientation Program	Within – week before beginning of the next semester
17	Commencement of classes for Semester II (FH-2026)	12 January 2026

	B. Other Activities	
S.NO	**Activity**	**Duration/Date**
1	Fresher's Party	On or before 12/12/25
2	Parents Teacher Meeting	On or before 15/11/25
3	DQAC Audit	Before 19/01/26
4	1st round of students' mentoring	03/10/25 to 04/10/25
5	2nd round of students' mentoring	17/11/25 to 21/11/25
8	1st Feedback on Teaching-Learning Process	13/10/25 to 18/10/25
9	Online Feedback (2nd Feedback on teaching-Learning Process & Course Exit Survey)	01/12/25 to 06/12/25
10	Updating NBA/NAAC Work (Proofs/Format) +Updating College/Department Web Pages	Regularly
	Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE: a) Attendance & Academic record till two days before the meeting date to be prepared. b) Parents may be called during second and third AMC Meeting. c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not. d) AMC Meeting at the Department level should be conducted once every 2 weeks.	17/10/25 14/11/25 10/12/25

Head of the Department
Department of Basic Sciences & Humanities

SE 26-08-2025

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FCRIT, Vashi

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