

**Fr. C. Rodrigues Institute of Technology, Vashi**

(An Autonomous Institute &amp; Permanently Affiliated to University of Mumbai)

**Department of Information Technology****Department Academic & Other Activities Calendar for SY – TY****SH-2025****A. Term Outline and Academic Activities**

<b>Sr. No.</b>	<b>Activity</b>	<b>Duration/Date</b>
1.	Start of the Term	28 July 2025
2.	Entrepreneurship Coursework for TY Students	28 July to 02 August 2025
3.	Mini project Evaluation I - SY- Sem III ( Idea selection )	11 August 2025
4.	Mini project Evaluation I - TY- Sem V ( Idea selection )	21 August 2025
5.	Request for Course Modification - PEs, OEs, and Honours/Minor Specialization	Till 08 August 2025, 3 pm
6.	Mini project Evaluation II - TY- Sem V	18 September 2025
7.	Mini project Evaluation II - SY- Sem III	29 September 2025
8.	Remedial Classes	Before MSE (2 hours)
9.	Continuous Internal Evaluation (CIA)	CIA slots will be reflected by respective Subject Teacher in lecture plan
10.	Mid-Semester Examination (MSE)	20-26 September 2025
11.	Open House and Submission of MSE Mark Sheet to Exam Section	03 - 04 October 2025 3 pm
12.	Mini project Evaluation III - SY- Sem III	27 October 2025
13.	Mini project Evaluation III - TY- Sem V	30 October 2025
14.	Re-MSE (Only for those students who were 'ABSENT' for MSE either because of involvement in a Sports activity at the University level or a valid medical reason)	27-31 October, and 01 November 2025
15.	Remedial Classes	After MSE (2 hours)
16.	Last Day of Instruction	07 November 2025
17.	ESE (Laboratory Courses)	10-15 November 2025
18.	Preparation Time + ESE (Theory)	17 November to 06 December 2025
19.	Internship for Students	08 December 2025 to 10 January 2026
20.	Open House and Submission of ESE Mark Sheet to Exam Section NOTE: The Department needs to include a schedule for 2 days for the open house in the department's Academic Calendar.	10 - 11 December 2025

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**Department of Information Technology****Department Academic & Other Activities Calendar for SY – TY****SH-2025**

21.	Semester Result Declaration	19-20 December 2025
22.	Preparation Time for Re-Examination for Failed Students	21 December 2025 to 04 January 2026
23.	Re-Examination for failed students	05-10 January 2026
24.	Open House and Submission of Re-Examination Mark Sheet to Exam Section	13 January 2026
25.	Re-Examination Result Declaration	17 January 2026
26.	Registration of Elective Courses for the next semester (PEs and OEs)	Before 25 October 2025
27.	Teachers' Orientation Program	Within 1-week before beginning of the next semester
28.	Commencement of Classes for Next Semester (FH-2026)	12 January 2026

**B. Other Activities (Institute Level)**

<b>Sr. No.</b>	<b>Activity</b>	<b>Duration/Date</b>
1.	Mid-term Break (Ganapati Festival)	27-31 August 2025
2.	Winter Vacation Start and End Dates for Eligible Teachers* *Note that 17-11-2025 to 12-12-2025 will a Non-Vacation period.	10 November 2025 to 31 December 2025
3.	Academic Adherence Committee (AAC) Meeting (Serious defaulters in academics and attendance)	17 September 2025 07 November 2025 and As and when required
4.	Board of Studies Meeting	Before End of August 2025
5.	Examination Committee Meeting	Before the declaration of semester results
6.	Academic Council Meeting	Before End of September 2025
7.	CDC + Governing Council Meeting	Before End of October 2025
8.	Placement Training Program	a) SY and BE Students: Every Saturday from 02 pm to 04 pm b) TY Students: Every Saturday from 09 am to 04 pm

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**Department of Information Technology****Department Academic & Other Activities Calendar for SY – TY****SH-2025**

9.	IQAC Meeting	a) IQAC Internal Meeting: 19 November 2025 b) IQAC Meeting: 03 January 2026
10.	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
11.	1 <sup>st</sup> Online Feedback on Teaching-Learning Process	18-22 August 2025
12.	Online Feedback (2 <sup>nd</sup> Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey	13-17 October 2025
13.	1 <sup>st</sup> round of students' mentoring (Interaction to be recorded in the mentoring form)	SY: 28 July-01 August 2025 TY: 04-07 August 2025
14.	2 <sup>nd</sup> round of students' mentoring	12-19 September 2025
15.	3 <sup>d</sup> round of students' mentoring (Interaction to be recorded in the mentoring form)	18-29 October 2025
16.	Felicitation of Rank Holders (Based on 2024-25 results)	04 October 2025
17.	Cultural & Sports Events (FACES)	10-12 September 2025
18.	Fresher's Party	On one of the days during FACES
19.	Goa Industrial Visit for TY/BE Students	a) BE Batch: 30 July (night) to 03 August 2025 b) TY Batch 1: 06 August (night) to 10 August 2025 c) TY Batch 2: 20 August (night) to 24 August 2025
20.	Academic and Examination Audit	Before 12 January 2026
21.	Updating NBA/NAAC Work (Proofs/Format) + Updating College/Department Web Pages	Before Vacation Begins (It should be a regular activity)



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**Department of Information Technology**

**Department Academic & Other Activities Calendar for SY – TY**

**SH-2025**

22.	<p>Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE:</p> <p>a) Attendance &amp; Academic record till two days before the meeting date to be prepared.</p> <p>b) Parents may be called during second and third AMC Meeting.</p> <p>c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not.</p> <p>d) AMC Meeting at the Department level should be conducted once every 2 weeks.</p>	<p>1<sup>st</sup> AMC: 22 August 2025 2<sup>nd</sup> AMC: 17 September 2025 3<sup>rd</sup> AMC: 27 October 2025</p>
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**B. Other Activities (Department Level)**

Sr. No.	Activity	Duration/Date
1.	BOS-IT (4 <sup>th</sup> ) BOS-CSE ( 1 <sup>st</sup> )	19 July 2025
2.	DWC	14 July 2025
3.	Department Staff Meeting	Every 1 <sup>st</sup> and 3 <sup>rd</sup> Saturday
4.	Entrepreneurship Course - TY	28 July to 02 August 2025
5.	Certification course on “Web App & AI Development” -SY	July-August 2025
6.	Parent Teacher Interaction Meeting (PTI)	02 August 2025
7.	Summer project competition- TY	14 August 2025
8.	CSI – Technovation	September 2025
9.	Seminar on “ Gender Equity Sensitization” - SY	August 2025
10.	Seminar on “ Research & Publication Ethics”- TY	September 2025
11.	Workshop on “Latex” -SY	September 2025
12.	Session on “Guidance for Competitive Exams “ -TY	September 2025
13.	CSI - AITSS	04 October 2025
14.	Aptitude Training - SY	October 2025
15.	Seminar on “Green Initiatives for sustainable life” - SY,TY,BE	October 2025
16.	Seminar on “Agentic AI” - SY,TY,BE	October 2025
17.	One week STTP for non-teaching staff on “Cloud and Network Technologies”	November 2025
18.	DQAC	On or before 28 November 2025



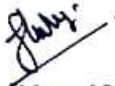
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1. During 1st week of the term laboratory classes should be converted into theory classes
2. Faculty should be present throughout the 1<sup>st</sup> and 2<sup>nd</sup> round of submission period and during NAAC/NBA format/proof updating work.
3. Only duration to be mentioned about ATs, IAs and prelims. (Detailed one can be shared as additional document)
4. Institute Holiday list can be shared as additional document.

  
**Dr. Shubhangi Vaikole**  
**Head of the Department**  
**Department of Information Technology**

  
**Dr. Milind Shah**  
**Dean Academic**  
**FCRIT, Vashi**

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**Department of Information Technology****Department Academic & Other Activities Calendar for BE****SH-2025****A. Term Outline and Academic Activities**

<b>Sr. No.</b>	<b>Activity</b>	<b>Duration/Date</b>
1.	IA KT Examination those students who failed the IA exam in the previous semester)	14-19 July 2025
2.	Start of the Term	28 July 2025
3.	Request for Course Modification - DLO / ILO	Till 02 August 2025, 5 pm
4.	Major Project Idea selection presentations – Evaluation I	30 July 2025
5.	Assignment Test 1	09 - 18 September 2025
6.	Major Project Evaluation II	17 September 2025
7.	Remedial Classes	Before IA-I ( 2 hours)
8.	Internal Assessment-I (IA-I) Examination	20, 22, 23 September 2025
9.	IA-I Open House	29 - 30 September 2025
10.	Assignment Test 2	13 - 17 October 2025
11.	Major Project Evaluation III	15 October 2025
12.	Remedial Classes	Before IA-2 ( 2 hours)
13.	IA-2 Examination	30, 31 October, and 01 November 2025
14.	IA-2 Open House	04 – 06 November 2025
15.	IA Test (IA test for those students who were 'ABSENT' for the IA examination in this semester, either because of involvement in Sports activity at the University level or a valid medical reason)	03-07 November 2025
16.	Last Day of Instruction	07 November 2025
17.	Practical and Oral Examination	10-15 November 2025
18.	Preparation Time + ESE (Theory)	17 November to 06 December 2025
19.	Internship for Students	08 December 2025 to 10 January 2026
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24.	Open House and Submission of Re-Examination Mark Sheet to Exam Section	13 January 2026
25.	Re-Examination Result Declaration	17 January 2026
26.	Registration of DLO/ILO Courses in FH-2026	Before 25 October 2025
27.	Teachers' Orientation Program	Within 1-week before beginning of the next semester
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**Department Academic & Other Activities Calendar for BE**

**SH-2025**

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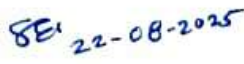
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