



Fr. C. Rodrigues Institute of Technology, Vashi,  
Institute Academic & Other Activities Calendar for TE & BE  
(AY 2024-25)(SH-2024)

A. Term Outline and Academic Activities

Sr. No.	Activity	Duration/Date
01	Start of the Term	15 July 2024
02	Internal Assessment-1 (IA-1) Examination	31 August 2024, 02-03 September 2024
03	Open House and Submission of IA-1 Mark Sheet to Exam Section	19-21 September 2024
04	IA KT Examination (Those students who failed in IA exam in previous semester)	23-27 September 2024
05	IA-2 Examination	18-21 October 2024
06	Open House and Submission of IA-2 Mark Sheet to Exam Section	25-28 October 2024
07	IA Test (IA test for those students who were 'ABSENT' for IA examination in this semester either because of involvement in Sports activity at the University level or valid medical reason)	25-30 October 2024
08	Submission	25 October 2024
09	Last Day of Instruction	25 October 2024
10	Practical and Oral Examination	28 October to 08 November 2024
11	Preparation Time + ESE (Theory)	11 November 2024 to 04 December 2024
12	Internship for Students	05 December 2024 to 11 January 2025
13	Open House and Submission of ESE Mark Sheet to Exam Section NOTE: Department needs to include a schedule for 2-days for the open house in the department Academic Calendar.	Up to 09 December 2024
14	Semester Result Declaration	18-20 December 2024
15	Preparation Time for Re-Examination for Failed Students	21 December 2024 to 04 January 2025
16	Re-Examination for Failed Students	04-10 January 2025
17	Open House and Submission of Re-Examination Mark Sheet to Exam Section	14 January 2025
18	Re-Examination Result Declaration	18 January 2025
19	Registration of DLO Courses in FH-2025	Before 11 October 2024
20	Teachers' Orientation Program	Within 1-week before



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		beginning of the next semester
21	Commencement of Classes for Next Semester (FH-2025)	13 January 2025

**B. Other Activities**

Sr. No.	Activity	Duration/Date
22	Mid-term Break ( <i>Ganapati Festival</i> )	07-11 September 2024
23	Winter Vacation Start and End Dates for Eligible Teachers*  *Note that 11-11-2024 to 09-12-2024 will a <u>Non-Vacation</u> period.	28 October 2024 to 03 January 2025
24	Academic Adherence Committee (AAC) Meeting ( <i>Defaulters in: Course Registration, Attendance as on 1-Week before the Last Teaching Day, Examination Form Filling, etc.</i> )	25 October 2024 and As and when required
25	Board of Studies Meeting	Before 15 July 2024
26	Examination Committee Meeting	Before 31 July 2024
27	Academic Council Meeting	Before 17 August 2024
28	CDC + Governing Council Meeting	Before 30 September 2024
29	Placement Training Program	a) 08 July 2024 – Placement Eligibility Test-2 for BE; b) 09-13 July 2024 – Placement Training for BE; c) SE and BE Students: Every Saturday from 02 to 04 pm; d) TE Students: Every Saturday from 09 am to 04 pm.
30	IQAC Meeting	a) IQAC Internal Meeting: 12 November 2024. b) IQAC Meeting: 04 January 2025.
31	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
32	1 <sup>st</sup> Online Feedback on Teaching-Learning Process	05-09 August 2024
33	Online Feedback (2 <sup>nd</sup> Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	14-18 October 2024



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34	1 <sup>st</sup> round of students' mentoring (Interaction to be recorded in the mentoring form)	15-20 July 2024
35	2 <sup>nd</sup> round of students' mentoring	12-20 September 2024
36	3 <sup>rd</sup> round of students' mentoring (Interaction to be recorded in the mentoring form)	14-18 October 2024
37	Felicitation of Rank Holders (Based on 2023-24 results)	19 October 2024
38	Cultural & Sports Events (FACES)	21-23 August 2024
39	Fresher's Party	On one of the days during FACES
40	Goa Industrial Visit for BE Students	a) Computer and IT: 31 July (night) to 04 August 2024. b) Mechanical, EXTC, and Electrical: 11 August (night) to 15 August 2024.
41	DQAC Audit	Before December Last Week
42	Updating NBA/NAAC Work (Proofs/Format) + Updating College/Department Web Pages	Before Vacation Begins (It should be a regular activity)
43	Attendance Monitoring Committee (AMC) Meeting at Institute Level: NOTE: a) Attendance & Academic record till two days before the meeting date to be prepared. b) Parents may be called during second and third AMC Meeting. c) During the third AMC Meeting the list of all the defaulter students will be forwarded to 'Academic Adherence Committee (AAC)' for the final decision about whether a student can be permitted to appear for ESE or not. d) AMC Meeting at the Department level should be conducted once every 2 weeks.	1 <sup>st</sup> 17 August 2024 2 <sup>nd</sup> 21 September 2024 3 <sup>rd</sup> 17 October 2024

NOTE: Remedial classes to be conducted as per IQAC Manual guidelines.

SEI 06-07-2024  
Dean Academics  
FCRIT, Vashi

  
Principal  
FCRIT, Vashi