



Fr. C. Rodrigues Institute of Technology, Vashi
Institute Academic Calendar for FE, SE, TE, BE, & ME
(January-to-June-2020)

A. Term Outline & Academic Activities	
Start of the Term	6 January 2020
IA-1	07, 10, 11 February 2020
IA-2	21, 23, 24 March 2020
IA KT Examination (Those students who failed in IA exam in previous semester)	March 09-13, 2020 (from 3.30 to 4.30 pm) (Exam cell will give the time-table for the same)
Last day of Instruction	27 March 2020
Revision Classes (Departments are required to include slots for revision classes in regular time table apart from the slots reserved here)	30 March 2020 to 3 April 2020 (Teachers should focus on solving the difficulties faced by students by conducting class or giving problems/assignment and guiding for solving/writing it, conducting re-test/quiz and discussing them where they are lagging, etc.)
Preliminary Examination	4 to 13 April 2020
1st Round of Submission (All clear)	16 April 2020
Re-prelims + IA Retest (IA Retest for those students who were 'AB' for IA exam in this semester with valid reason approved by the Principal)	15 to 17 April 2020
2nd Round of Submission (Remaining)	18 April 2020
Term End	18 April 2020
Oral/ Practical Examination	20 to 30 April 2020
Theory Examination	7 to 25 May 2020 (Regular) 26 May to 11 June, 2020 (KT)
Summer Vacation Start Date	20 April 2020
Joining Date After Summer Vacation	22 June 2020
Teachers' Orientation Program	29 June 2020
Commencement of Classes for Next Sem.	01 July 2020



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B. Other Activities	
Governing Council Meeting	In the month of March-2020
College Development Committee Meeting	In the month of March-2020 (Before GC Meeting)
Meeting of the Principal with HODs and Deans	Every 1 st and 3 rd Saturdays
IQAC 1st Meetings	04 Jan 2020
IQAC 2nd Meetings	04 April 2020
Placement Training Program	January 2-4, 2020 and On every working Saturday during the semester
ETAMAX	January 16 to 18, 2020
Certificate Distribution Ceremony for 2019 Passed Out Batch	11 Jan 2020
IAB Meeting	Before End of February-2020
1st round of students' mentoring	12 to 18 February 2020
2nd round of students' mentoring	16 to 21 March 2020
Send-off Party for BE Students	27 March 2020
Best Project Evaluation	01 April 2020
1st Feedback on Teaching-Learning Process	January 27 to 29, 2020
Online Feedback (2nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	25 to 27 March 2020
Updating NBA/NAAC Work (Proofs/Format)	It Should be a Continuous Process and Must Get Over Before Vacation Begins
DQAC	Within one week before beginning of next semester. (All the teachers of the department must be available)
IQAC Audit	Within one week after beginning of next semester. (All the teachers of the department must be available)




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1st Defaulters list meeting (Academic + Attendance) (Meeting with students) (Student should bring all the proofs for remaining AB)	1 February 2020 (Attendance up to 31 January 2020)
2nd Defaulters list meeting (Academic + Attendance) (Meeting with students) (Student should bring all the proofs for remaining AB) + Report Preparation for Various Committees including Anti-ragging, Grievance, etc.	7 March 2020 (Attendance up to 6 March 2020)
3rd Defaulters list meeting (Academic + Attendance) (Student should bring all the proofs for remaining AB) (Meeting with parents & students - Deadline for work completion and attendance improvement by coming throughout all the working days of April 2020 till term-end)	30 March 2020 (Attendance up to 27 March 2020)
Final Defaulters list meeting (Academic + Attendance) (Meeting with parents & students – Final decision about acceptance or rejection of TW)	18 April 2020

Note:

1. During 1st week of the term laboratory classes should be converted into theory classes
2. On 12-02-2020 (Wednesday) time-table of Monday will be followed.
3. Saturday on 01-02-2020 will be holiday in-lieu of 11-01-2020 which will be working-day.
4. Faculty should be present throughout the 1st and 2nd round of submission period and during NAAC/NBA format/proof updating work.


(Dr. S. M. Khot)
Principal