

**Fr. C. Rodrigues Institute of Technology, Vashi,
Navi-Mumbai****Institute Academic & Other Activities Calendar for SE, TE and BE
FH - 2023**

A. Term Outline & Academic Activities		
Sr. No.	Activity	Duration/Date
01	Start of the Term	09 January 2023
02	IA-1	20, 21, 22 February 2023
03	IA KT Examination (Those students who failed in IA exam in previous semester)	27 February to 4 March 2023
04	IA-2	31 March and 1 and 3 April 2023
05	Last day of Instruction	06 April 2023
06	Revision/Remedial Classes	Before i) IA-1 (2 hours), ii) IA-2 (2-hours) and iii) Prelims as per the IQAC Policy document.
07	Preliminary Examination	10 to 17 April 2023
09	Re-prelims+ IA Test (IA test for those students who were 'AB' for IA examination this semester either because of involvement in Sports activity at the University level or valid medical reason)	17 to 19 April 2023
10	Submission	20 April 2023
11	Term End	20 April 2023
12	Oral/ Practical Examination	21 to 29 April 2023
13	Theory Examination (Even semesters of SE, TE, & BE) (Odd semesters of SE, TE, & BE)	08 to 20 May 2023 22 May to 03 June 2023
14	Internship for Students	After the ESE till 01 July 2023
15	Summer Vacation Start Date for Eligible Teachers	21 April 2023
16	Joining Date After Summer Vacation for Teachers	21 June 2023

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17	Teachers' Orientation Program	01 July 2023 (9 am to 1 pm)
18	Commencement of Classes for Next Sem.	03 July 2023
B. Other Activity		
01	Governing Council Meeting	In the month of March 2023
02	College Development Committee Meeting	In the month of March 2023 (Before the GC Meeting)
03	IQAC Meeting	With External & Internal Members: 07-01-2023 With Only Internal Members: May 2023 With External & Internal Members: 01 July 2023 (2.30 pm onward)
04	TPO and HOD meeting	January 2023 and May 2023
05	Placement Training Program	SE and BE students: Every Saturday-02:00-04:00 pm; TE students Every Saturday: 09:00 am-04:00 pm.
06	Meeting of the Principal with HODs and Deans	Every 1st and 3rd Saturdays
07	1 st Feedback on Teaching-Learning Process	06 to 10 February 2023
08	Online Feedback (2 nd Feedback on Teaching-Learning Process, Extracurricular, Facilities & Course Exit Survey)	20 to 24 March 2023
09	1 st round of students mentoring	30 January to 04 February 2023
10	2 nd round of student mentoring	06 to 10 March 2023
11	Best Project evaluation	05 April 2023
12	Send-off party of BE students	06 April 2023
13	Certificate Distribution Ceremony for 2022 Passed Out Batch	After receiving the certificates from the MU
14	ETAMAX	16 to 18 March 2023
15	DQAC Audit	On or before 26 June 2023 (All the teachers of the department must be available)
16	IQAC Audit	27, 29, 30 June 2023 (All the teachers of the department must be available)



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17	Updating NBA/NAAC Work(Proofs/Format)	It Should be a Continuous Process and Must Get Over Before Vacation Begins
18	Attendance Monitoring Committee Meeting at Institute Level: NOTE: a) Attendance & Academic record till one day before the meeting date to be prepared. b) Parents may be called from 04 February 2023 onward. c) On 20 April 2023 a final decision about the acceptance or rejection of TW will be taken. d) Attendance Monitoring Committee Meeting at the Department level should be conducted once every 2 weeks.	04 February 2023 04 March 2023 06 April 2023 20 April 2023

Note:

1. During the 1st week of the term laboratory classes should be converted into theory classes
2. Faculty should be present throughout the 1st and 2nd rounds of submission period and during NAAC/NBA format/proof updating work.

SEL
Dean Academics
FCRIT, Vashi


Principal
FCRIT, Vashi