



## *Fr. C. Rodrigues Institute of Technology*

Sector - 9A, Vashi, Navi Mumbai – 400 703, INDIA.

Telephone: 022-2777 1000, 2766 1924, 2766 0618. Fax: 2766 0619

Website: [www.fcrit.ac.in](http://www.fcrit.ac.in)

### 5.1.3 Capability enhancement and development schemes

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#### Name of the Capability: **1. Guidance for Competitive Examinations**

##### Objectives:

- To encourage students to appear for competitive examinations.
- To provide preparatory material for students.
- To conduct lectures and teach them difficult concepts of various topics of competitive examinations.

##### Introduction:

The institute provides guidance to the students for competitive examinations This is implemented on institute level. from year 2017-18. By the initiative of Fr. Ivan and Dr. Khot, PROVENTUS is associated with the Fr. Conceicao Rodrigues Institute of Technology to provide the student of the FCRIIT with in-house assistance for their Career Counselling and Study Abroad requirements. The counselor of PROVENTUS Ms. Anita Rane visits the Counselor Office in the FCRIIT once a week. Since the association, they have conducted a few Psychometric and Biometric tests to help the students better understand why certain areas are challenging, how to solve those and chose paths that are best suited to them. On the basis of the reports of both tests, we are able to tap into the abilities and skills of the students. This has given them clarity on the way forward. In the eventuality that we feel that the student needs therapy, he/she is referred to the FCRIIT psychologist – Ms. Pratusha arranging extra sessions after college hours.

##### Details:

The details of students benefitted are given below:

Year	Number of benefitted students by Guidance for Competitive examination
2018-19	230
2017-18	58
2016-17	69
2015-16	143
2014-15	77



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Photos of Students answering test for competitive exam preparations



Outcome:

Almost all final year students enroll for competitive examinations and training & placement sessions. A large number out of these students appear for various competitive examinations and campus placements.



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#### Name of the Capability: **2. Guidance for Career Counseling**

Objectives:

- To provide guidance to improve their verbal and aptitude skills.
- To assist the students in planning for educational and vocational choices.
- To inspire successful endeavour towards campus placement attainment.

Introduction:

The institute provides pre-placement guidance to the students. Alumni and guest speakers are invited for providing career counseling to the students. They guide the students on programming languages like java, C, C++ etc. The career counseling team conducts aptitude and verbal quiz to improve their communication skills.

Details:

The Details of students benefitted are given below:

Year	Number of benefitted students by Guidance for Career Counseling	Number of students Placed
2018-19	170	233
2017-18	458	236
2016-17	225	222
2015-16	385	222
2014-15	151	209





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Students list who participated in career Counselling provided by Proventus

## Career Counselling by Proventus 18-19

S. No.	Date	Student Name	Class	For	Remark
1	2/15/2018	Jason Matthew	BE 8 sem CE	Testing	
2	8/8/2018	Pratik Shetty	7th Sem-EXTC	Overseas	
3	2/15/2018	Mervyn M	BE 6sem	Overseas	
4	2/15/2018	Akshara M Nair	BE 6sem	Overseas	
5	2/15/2018	K. Ridhi Thomas	BE 6sem	Overseas	
6	2/15/2018	Rajinder Kaur	BE 6sem	Overseas	
7	2/22/2018	Mohnish chaudhari	BE 7sem	Overseas + Testing	Done Testing + Overseas assistance
8	2/22/2018	Rajat Sharma	BE 7sem	Overseas	
9	3/15/2018	Shubham Kurkure	BE 7sem	Overseas	
10	3/15/2018	Kshiti Bari	BE 7sem	Overseas	Overseas assistance
11	3/15/2018	Prashant Prahlad	BE 7sem	Overseas	
12	3/15/2018	Saurabh Shelke	BE 4sem	Overseas	
13	3/6/2018	Piyush Kurkure	BE 7sem	Overseas	Overseas assistance
14	3/6/2018	Sameer Chudhari		Overseas	
15	3/6/2018	Deepesh J. Topno		Overseas + Testing	Done Testing
16	8/8/2018	Sameer Chaudhari	7th Sem-Mechanical	Overseas	
17	8/8/2018	Gloria Rodrigues	7th Sem-EXTC	Overseas	
18	8/8/2018	Pratik Shetty	7th Sem-EXTC	Overseas	
19	2/22/2018	Siddhesh Mohite	BE 2sem	Overseas	
20	7/31/2018	Nidhi Kokande	7th Sem-EXTC	Overseas	
21	7/31/2018	Russell Sanjay Pinto	7th Sem-EXTC	Overseas	
22		Nikhil Jay		Testing	Done Testing
23		Gyandip Mallhi		Overseas	Overseas assistance

Sample Attendance Sheet of Placement training provided by Placement cell

Placement

Agnes's Charities  
Fr. C. Rodrigues Institute of Technology, Vashi  
Department of Information Technology  
Attendance Sheet - II 2019

Sem: VI Subject: Problem solving Date: 25/01/2019 Time: 3:30 - 4:30

Sr.No	Roll No.	Name	Sign.	Sr.No.	Roll No.	Name	Sign.
Batch I				Batch III			
1	501602	ABEY ALEX GEORGE		36	501601	ABEL SIMON	
2	501603	AMRUTKAR SAURABH MILIND		37	501604	ANWIN THOMAS	
3	501606	BOLLEDDU JOSEPH PRADIP BTD		38	501605	BARDESKAR SERVINA VALNES	
4	501607	BOSE RANJAY JAYANTAKUMAR		39	501609	CHINAPULLY AYRIN GEORGE	
5	501608	CHAUHAN SHEETAL SARJEET		40	501610	DEEPU SUSEEL	
6	501614	KRANPLACKAL SHAIJO V		41	501612	DHAKATE TANVI K	
7	501619	JAISWAL ANKIT ANIL		42	501613	D'SOUZA JASON PIUS	
8	501621	JOEL JOSEPH		43	501616	HEBLI MEETA MILIND	
9	501623	KADWANI RASHMI		44	501617	JADHAV RASHMI MILIND	
10	501624	KURUTHI KULANGARA A P		45	501618	JAIN PURVESH SANTOSH	
11	501625	LAD HARSHVARDHAN SANTAJI		46	501620	JANE GABRIELLE ARVINDHAN	
12	501628	MAHAKAL SHANTANU RAHUL		47	501622	KADAM KASTURI SUNIL	
13	501629	MAURYA VIKAS FREMCHANDRA		48	501626	LAZARUS NAMAN ANDREW	
14	501630	MENDEZ GLANDA DOMINIC		49	501627	M JANICE G MARIA KARILAN	
15	501631	MHATRE SHIVANI ANIL		50	501632	MORAIS WILLMA DENNIS	
16	501633	MORBEKAR ACHYUT ABHIMANU		51	501635	NADAR ANISHA JERLIN I	
17	501634	NORHEKKE DIKSHA AJAY		52	501638	OLIVIA BISWAS	
18	501636	NAIDU AJAY KUBENDRAN		53	501639	PABLA GURVIR SINGH	
				54	501640	PALLIPARAMBIL SUSAN SUNNY	
				55	501643	PATIL BHOSALE RANVEERSINH R	
Batch II				Batch IV			
19	501637	NAYAK MONALI GOKUL		56	501644	PATIL HEMANGI PANKAJ	
20	501642	PAHILAR ASHI		57	501646	PELLISSERY SNEHA BENNY	
21	501647	PEREIRA JOSHUA A A		58	501648	PEREIRA JOSLYN WILFRED	
22	501650	RHEGISAAN JEBAS		59	501649	PILLAI DIVYA A	
23	501652	SAMANI SUSHANT SURENDRA		60	501656	SHAW SOURAV CHITTARANJAN	
24	501654	SHARMA NANDINI A P		61	501660	SNEHA ZACHARIA	
25	501655	SHARMA SANYA PRADEP		62	501661	SYED FAIZAN HUSAIN	
26	501657	SHETTY SUMITH SURESH		63	501662	THAKUR ADYA MANOJ	
27	501658	SINGH AADYA BIMAL		64	501663	VAZ NATHAN ORISTON	
28	501659	SINGH SNEHA		65	501664	YASHRAJ WALMIKI	
29	501668	GUPTA PANKAJ RAMKUBER		66	501665	GAIKAR OMKAR MADHUKAR	
30	501669	JOSHI SHREYA SHREERANG		67	501666	ANISH XAVIER ANTHONY	
31	501670	KADAM SWAPNALI BABURAO		68	501667	CHOUGLE MEHTAAB IQBAL	
32	501671	KORDE AISHWARYA YUVRAJ		69	501672	MORE POOJA MANOJ	
33	501674	NIKAM SONAM LAXMAN		70	501673	MULLA SAFA SADAT	
34	501660	SAPWAN TISEKAR		71	501675	SAWANT SAURAV BHUSHAN	
35	501438	JIBBIN MATHEW		72	501676	SHETTY NAVISH LAXMAN	
				73	501677	WARADE ANIKET VASANT	
				74	501529	LILJU PHILIP	

Present: 72 Absent: 02 Teacher's Sign: (Surya.F)





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Some snapshots of Placement Training



Snapshot of Placement Training to final year students



Outcome: A good number of students enroll for career counseling sessions and get benefitted with good placements



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### 5.1.3 Capability enhancement and development schemes

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Name of the Capability: **3. Soft Skill Development**

Objectives:

1. Skilling youth to enhance their employability
2. Effective contributors to the nations growth and development.
3. Improve Analytical and Problem solving skills.

Soft skills complement hard skills which are the occupational requirements of a job and many other activities. Soft skills are personal attributes that enhance an individual's interactions, job performance and career prospects and are broadly applicable at the workplace. This is implemented on institute level. There is an MOU with Tata Institute of Social Sciences, Mumbai and Fr. Conceicao Rodrigues Institute of Technology on National University students "Skill Development Programme" (NUSSD). Coordinator of the Programme is Ms. Khusboo Mehta. The main aim is skilling youth to enhance their employability and enabling them to be effective contributors to the nations growth and development.

In Soft Skill Development Programme, seven soft skills have been identified and tried to enhance these skills in students.

They are:

1. Youth leadership and people skill
2. Financial Literacy
3. Entrepreneur skill
4. Communicative skills
5. Legal Literacy
6. Analytical and Problem solving skills.
7. Employability Skills

#### **Session Content**

##### **❖ Youth Leadership & People Skills (YLPS)**

The course Youth Leadership and People Skills (YLPS) is divided in 3 sections and each section looks at specific inputs to develop inner capacity & confidence, skills & knowledge and competencies & understanding.

The students went through a journey of self – discovery, awareness of one's power and valuing diversity. They began with aspects of the self, sourcing inner power, practicing deep listening, assertiveness & managing stress. Further they progressed to Interaction Competencies & Skills including verbal & nonverbal communication skills, influencing skills, managing conflict & managing time. Intervention Skills and Competencies like speaking responsibly, team



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building, decision making, resilience & stages of leadership helped in developing capacity to manifest one's full potential.

The YLPS course has benefitted students to be aware of self and sensitive towards others present around. They displayed actions through which it was evident how they respect others views and worked together as a team. It has thoroughly been a transformational journey for the students.

### ❖ **Financial Literacy**

Financial Literacy is the combination of financial knowledge, skills and attitude and behavior necessary to make effective financial decision based on individual circumstances in order to have financial well-being.

With the expansion of banking services and incorporation of technology, the financial transactions have increased in the recent time. It has become necessary for students to understand basic money management skills like living within a budget, credits debt in the current consumer society to operate various transactions on online shopping, e-commerce sites, internet banking and in day-to-day consumption activities.

Students gained insights on various concepts like basics of Banking, Mutual Funds, Capital Markets, and Insurance. They thoroughly enjoyed doing the project work.

### ❖ **Introduction To Entrepreneurship**

This is an introductory module designed for all the students. This course provides an opportunity for the students to appreciate and understand the core of entrepreneurship. The topics covered include: understanding of the self, goal setting, working in team, and key process in entrepreneurship. The core process in entrepreneurship and an individual's journey to entrepreneurship/decision to become an entrepreneur is introduced by creating an environment of experiential learning through games, role plays and field works. This course gave clear understanding on what is really required and what approach one must have while considering to start his/her own venture.

### ❖ **English Communication**

English for Communication is a multi-level course in English for young adults. The course covers the four skills of listening, speaking, reading, and writing. The primary goal of the course is to develop in the learners an ability to communicate effectively and to be able to use language for real-life functions.

### ❖ **Legal Literacy**

Legal literacy is a short course that is useful in developing a basic understanding of the Indian legal system and laws, as would apply to an ordinary person. It is extremely important in



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empowering the students with basic rights and enlisting their involvement in ensuring rule of law and good governance. Topics covered include amongst others Nature of the Indian Legal system, Basics of criminal law, juvenile law, consumer and contract laws, labour laws and RTI. Data analysis and interpretation of data to take meaningful decisions is an essential skill irrespective of stream, domain of work or skill level. It is a cross-functional skill that may be applied across manufacturing, services, infrastructure or any other type of industry, whether for employment or for entrepreneurial ventures. The Analytical Skills module covered topics such as Data analysis, Data interpretation, Probability, Permutations and Combinations and so on. This session was highly appreciated by the students.

### ❖ **Employability Skills**

These skills are necessary for getting, keeping and being successful in a job. Some of the topics that will be covered here are – Communication, Teamwork, Problem solving, Initiative and enterprise, Planning and organizing, Self-management, Learning, Technology, CV writing, Group discussions, how to face interview, public speaking, presentation skills etc.

Students gained and enjoyed the activity-based sessions. Various topics like Decision Making, Negotiation Skills, Creative Thinking, Resume Writing, Interviews etc. were covered.

S.No	Session Name	Trainer Name	Completion Status
1	Youth Leadership & People Skills (Effective Communication, Time Management & Stress Management, SWOT Analysis & Mind Mapping)	Mr. Shijin Sreeraman, Ms. Leela Banerjee, Ms. Khushboo Mehta	Complete
2	Financial Literacy	Ms. Sumithra Ramesh & Ms. Gayathri Arvind	Complete
3	Introduction to Entrepreneurship	Mr. Amit Mere, Prof Satyajit Majumdar	Complete
4	English Communication	Ms. Bindu Swaminathan Prof. Vineeta Dwivedi, S P Jain Institute of Management & Research	Complete
5	Legal Literacy	Adv. Darshan Ingole, Dr. D.K Sonawane, Faculty of LLM from University of Mumbai. He was a former Judge.	Complete
6	Analytical Skills and problem solving skills	Mr. Aakash Sinha	Complete
7	Employability Skills	Mr. Aakash Sinha	Complete





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List of Students enrolled for Soft Skill Development by TISS

*TISS - soft skill 2018-19*

Sl. No.	Name of student	Verbal Leadership and People Skills -	Financial Literacy - Attendance %	English Communication - Attendance	Legal Literacy - Attendance %	Introduction to Entrepreneurship - Attendance %	Analytical Skills - Attendance %	Career Skills - Attendance %	Average - Attendance %
1	ELVIS D' COSTA	91	75	82	17	67	86	86	71.8
2	ROHMIL SHARMA	100	75	91	33	100	71	71	77.4
3	LASYA VADA PALLY	100	88	91	100	100	86	86	92.8
4	VAIBHAV SUVARNA	100	88	91	100	67	86	86	88.1
5	SARYESH THILAKKAR	96	75	82	33	67	86	86	74.5
6	TANYA SIBRAH JACOB	100	88	82	100	33	86	86	81
7	ANNIE GRACE	100	38	82	83	0	86	86	67.7
8	KRANTI SHINGATE	100	88	82	100	33	86	86	82
9	VAIDEHI SHELAR	96	100	82	33	67	86	86	78.4
10	VAIBHAV TIWARI	86	100	75	100	67	71	71	82.6
11	AKHIL M.V.	96	100	82	100	100	86	86	92.7
12	MERIN JOSE	96	75	73	17	67	71	71	67.3
13	MEEMA ANNE ROY	70	75	55	83	33	57	57	61.4
14	TIASIA NATH	74	88	64	50	33	71	71	64.5
15	ASHILY BOY	87	75	64	83	33	57	57	68.2
16	KOUSHIK PACHARONDA	87	100	82	100	100	71	71	87.4
17	JOBIN SAMSON	87	88	82	100	67	43	43	72.7
18	GYANJIP MALHOTRA	37	0	11	1	0	0	0	11.1



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Some Moments captured of the interactive sessions on soft skills



Outcome:

All these events conducted throughout the year by Soft Skill Development Centre helped students to improve their command over the English language, temperament, presence of mind, ability to justify the points, spontaneity in thinking, team co-ordination, etc. This inturn helped them in their campus placement.



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### 5.1.3 Capability enhancement and development schemes

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#### Name of the Capability: **4. Remedial coaching**

The institute is a place where different levels of students come with different backgrounds. There are students with high learning ability who can grasp quite fast and learn better but there are students who need frequent guidance and support. So there are mixtures of many different groups of students with much different ability. To solve this problem and make all level of students at same pace the department has initiated remedial classes . This is done at departmental level. For every subject , the subject teacher identifies weak students(those who score less than 60% i.e less than 12 /20 as average in Unit test and extra remedial classes are taken for them for approximately 7-8 hours where special attention is given to every student and their queries are resolved

#### OBJECTIVES:

- To give more help and support for the slow learners.
- To pay individual attention to the low achievers in the class.
- To develop interest in attending remedial classes for the students.

#### STRATEGIES:

- The head of the department will draw a time table for the remedial classes.
- Faculty identifies the target students who need remedial classes.
- Faculty develops proper plans for the classes.

#### IMPLEMENTATION:

- Remedial classes shall commence from the beginning of the semester after results.
- Time table will be ready where the entire Faculty are involved.
- Faculty will teach those selected students or whole class seriously and maintain report on the effectiveness of the class.





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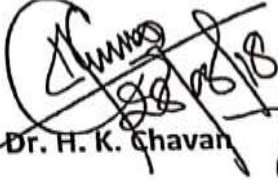
The sample proof of notice for Remedial coaching of students FH2018 is as below

**Fr. CRIT, Vashi**  
**Department of Information Technology**  
**FH 2018**

**Remedial Time Table** 17 VIII

Sr. No.	Date	Time	Subject	Venue
1	31/03/18	8.45- 3.30	BDA	Lab 311
2	2/04/2018	8.45- 3.30	SNMR	Lab 309
3	3/04/2018	8.45- 3.30	CSM	Lab 310
4	4/04/2018	8.45- 3.30	SC	Lab 312

  
Ms. Dhanashree Hadsul  
Class teacher

  
Dr. H. K. Chavan  
HOD IT



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The sample proof of attendance for Remedial coaching of students FH2018 for subject CSM is as below:

F.R.C. RODRIGUES INSTITUTE OF TECHNOLOGY ( VASHI )							
ATTENDANCE SHEET - SECOND HALF OF 2017							
INFORMATION TECHNOLOGY DEPARTMENT							
SEM - VIII							
SUBJECT: <i>CSM (Remedial)</i>		DATE: <i>3/4/2018</i>		TIME: <i>9:00 am - 3:30 pm</i>			
Sr. No.	Roll. No.	NAME OF THE STUDENT	SIGN.	Sr. No.	Roll. No.	NAME OF THE STUDENT	SIGN.
<b>BATCH I</b>				<b>BATCH III</b>			
1	501401	Alex Muthu George		39	501444	Rohan Shibu	<i>[Signature]</i>
2	501402	/Alisa Katharin Bhaskaran	<i>[Signature]</i>	40	501445	Sachin Madhavan	<i>[Signature]</i>
3	501403	Anish Abbey Philip	<i>[Signature]</i>	41	501446	/Sant Shembhavi Nisad	
4	501404	/Arangassery Sharon Andrews Lazer	<i>[Signature]</i>	42	501447	/Sara Thomas	<i>[Signature]</i>
5	501405	Arjun Sridharkumar		43	501448	/Serrao Leanne Maria Urban Leo	
6	501406	Bhopale Jayant Harish		44	501450	Singh Gaurav	
7	501407	/Blessy K G Abraham	<i>[Signature]</i>	45	501451	Siva Thangaraja	
8	501408	Bothello Dannel Oldwin	<i>[Signature]</i>	46	501452	/Stella Joshua	<i>[Signature]</i>
9	501409	/Carolin Raju		47	501453	/Susan Mary Sunny	
10	501411	/Chandran Ria Thazhe Punathil		48	501454	/Talele Utkarsha Dilip	
11	501412	/Choudhari Samruddhi Anil		49	501456	Tiwari Saurabh Jhinkunprasad	
12	501414	/Deshpande Prachi Mahesh		50	501458	Vinest Jacob David	<i>[Signature]</i>
13	501415	Dev Martand		51	501460	/Ahire Pratiksha S	
14	501416	Dias Jefferson	<i>[Signature]</i>	52	501461	/Andhale Pranita A	
15	501418	/Fernandes Jasira	<i>[Signature]</i>	53	501463	Desai Aditya Subhash	
16	501419	Gupta Nisarg		54	501464	Fernandes Sunny John	<i>[Signature]</i>
17	501420	/Jain Archi		55	501465	/Gawade Ankita Namdev	
18	501421	Jangam Siddharth Prakash	<i>[Signature]</i>				
19	501422	Jibin Johnyekutty	<i>[Signature]</i>				
<b>BATCH II</b>				<b>BATCH IV</b>			
20	501423	/Joice George Elizabeth	<i>[Signature]</i>	56	501466	/Jeny Susan Mathew	<i>[Signature]</i>
21	501424	/Kachbroo Mokshi		57	501467	Kerkar Sanket Jivba	
22	501425	/Kadolkar Renu Sharad		58	501470	/Pandire Pradnya	
23	501427	/Kataria Anusha		59	501471	/Rebecca Martin Shavantul	<i>[Signature]</i>
24	501428	/Komban Sophia George		60	501472	/Shaikh Shifa Rajjab Ali	
25	501429	Mascarenhas Carlton	<i>[Signature]</i>	61	501473	/Vishwasrao Pranita G	
26	501430	Maurya Nikesh		62	501474	/Zemse Tanvi Mahesh	
27	501431	/Merlyn Rose Mathew		63	501475	/Trupti Niwale	
28	501432	/More Shreya Rajesh		64	501268	Asher Pandian	<i>[Signature]</i>
29	501433	/Nair Kirtana Balachandran		65	501305	Vicky Wilson	<i>[Signature]</i>
30	501434	/Navya Ann Thamban		66	501309	/Elizabeth James	<i>[Signature]</i>
31	501435	/Nibhani Pracheta		67	501313	Ansel Fernandes	<i>[Signature]</i>
32	501436	/Nilayattungal Philcy Philip	<i>[Signature]</i>	68	501324	Joseph Rohan Thomas	
33	501437	Nipane Utkarsh Pramodrao	<i>[Signature]</i>	69	501330	Harshad Kulkarni	<i>[Signature]</i>
34	501439	/Panchal Priyanka		70	501335	/Delrina Michael	
35	501440	Pandoh Aaroosh		71	501341	Shubham Patil	<i>[Signature]</i>
36	501441	/Philip Sherin Joji		72	501343	/Reshma Raju	<i>[Signature]</i>
37	501442	Pillal Akhil Anil		73	501347	/Shruti Ruiwale	
38	501443	/Ranganath Riya	<i>[Signature]</i>				

(NAME & SIGN. OF STAFF) *[Signature]*

TOTAL PRESENT : *26*

TOTAL ABSENT : *4*



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### 5.1.3 Capability enhancement and development schemes

---

#### Name of the Capability

#### 5. Language Lab

The institute has a state of the art Language Laboratory with audio-visual equipment to aid in imparting language skills. The Laboratory is effectively utilized by students and faculty members for various self-enhancement and soft skill development activities. Laboratory proves beneficial for those students who are poor in use of English language. Students from rural areas who are generally weak in English can have sufficient ear training in the language lab. Students of 2nd semester and 5th semester attend language lab course like communication skills and Business communication ethics at the departmental level. This is done by the lecturers in the department. The basic purpose of the lab is to provide students a platform to enhance English language skills, communication skills and to practice soft skills.

#### OBJECTIVES:

- To develop listening and speaking skills of students for a variety of purposes like making presentations, conducting interviews and participating in discussions.
- To enhance the non-verbal and social interaction skills of students for becoming effective oral communicators.
- To improve the analytical and problem solving skills of students through biographies of great personalities and real life social issues through projects.

Sr.No.	Title
1.	Group discussions
2.	Test on verbal skills
3.	Extempore speech on a given topic
4.	Report Writing
5.	Mock interviews
6.	Test on analytical Skills
7.	Movie speech Yard





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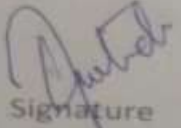
Website: [www.fcrit.ac.in](http://www.fcrit.ac.in)

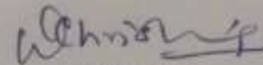
The sample proof of activities conducted for language lab(Business communication & Ethics)

**BUSINESS COMMUNICATION & ETHICS**  
**ALL BRANCHES**  
**SEMESTER V (SH2019)**

**ACTIVITIES TO BE UNDERTAKEN**

1. ONLINE CHATTING ON A GIVEN TOPIC FOLLOWED BY FACE TO FACE DISCUSSION
2. MOVIE SPEECHYARD FOLLOWED BY SUMMARISATION
3. GRE/TOEFL TEST (ONLINE/WRITTEN)
4. LISTENING SKILLS (TELEPHONE ETIQUETTES/ INTERVIEW SKILLS)

  
Signature  
Lab in Charge

  
Signature  
HoD



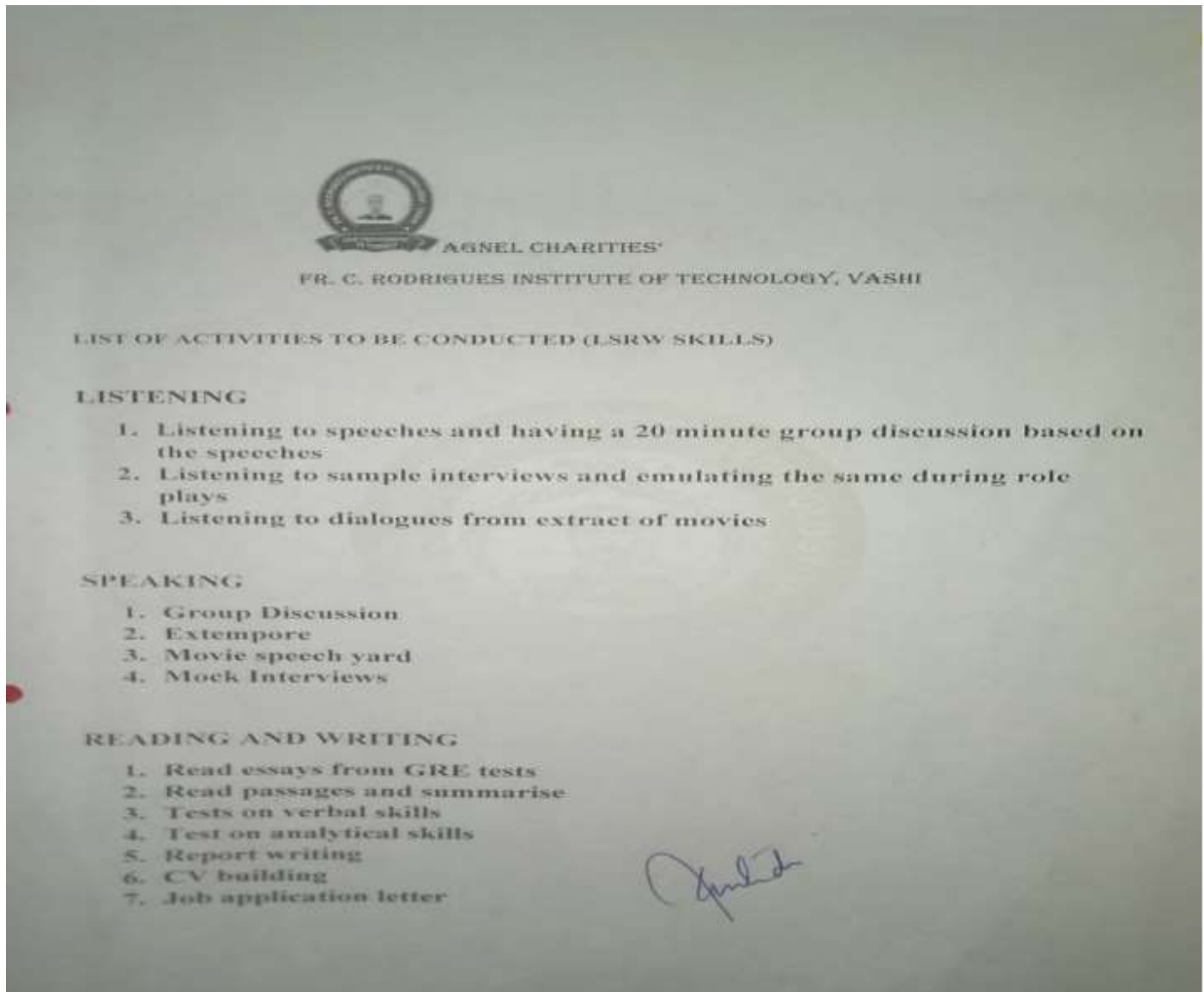
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The sample proof of activities conducted for language lab(Business communication & Ethics)





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The sample proof of attendance for Language Lab of students SH2015 for subject BCE is as below:

Business Communication & Ethics  
 10/9/15  
 BCE

FR. C. RODRIGUES INSTITUTE OF TECHNOLOGY, VASHI, NAVI-MUMBAI  
 ATTENDANCE SHEET SH-2015  
 INFORMATION TECHNOLOGY SEM: V-IT

S.N.	ROLL NO	NAME	SIGN	S.N.	ROLL NO	NAME	SIGN
BATCH-I				BATCH-III			
1	501301	/ Aishwarya Mohan	<i>Aishwarya Mohan</i>	41	501353	Singh Utkarsh Akhilesh	<i>Utkarsh</i>
2	501302	/ Anthony Lillyan Basil Agnes	<i>Anthony Lillyan Basil Agnes</i>	42	501354	/ Sinha Aayushi Rakesh	<i>Aayushi</i>
3	501303	/ ChavanPradnyaLaxman	<i>Pradnya</i>	43	501355	Sonetta Hardik Yogesh	<i>Hardik</i>
4	501304	ChhedaDarshilKetan	<i>A</i>	44	501356	/ Tanya Pramod Kumar	<i>Tanya</i>
5	501305	Chirayath Vicky Wilson	<i>A</i>	45	501357	Tiwari Abhishek Lav	<i>A</i>
6	501306	/ Chitteth Bensy Charly	<i>Charly</i>	46	501358	Tupe Karan Sanjay	<i>Karan</i>
7	501307	/ Christina Rainy	<i>Christina</i>	47	501359	Turner Allen Ravindra	<i>Allen</i>
8	501308	/ Daphne Wilson	<i>Daphne</i>	48	501360	/ Vats Ribhu Prateush	<i>Ribhu</i>
9	501309	/ Devasia Elizabeth James	<i>Devasia</i>	49	501361	/ Walanj Namrata Chetan	<i>Namrata</i>
10	501312	Fegade Aniket Prashant	<i>Aniket</i>	50	501245	Pratik Ruptake	<i>A</i>
11	501313	Fernandes Ansel Raphael	<i>A</i>	51	501362	/ Poonam S. Bhosale	<i>Bhosale</i>
12	501314	Fernandes Eldridge Nathanael	<i>Eldridge</i>	52	501363	/ Prajakta Borude	<i>Priyanka</i>
13	501315	/ Ferreira Astrid Vincent	<i>Astrid</i>	53	501364	/ Pratidnya H. Bhalerao	<i>Pratidnya</i>
14	501316	/ Gadhave Prerana Ashok	<i>Prerana</i>	54	501365	Mokal Rajkumar	<i>Raj</i>
15	501317	Gautam AbhinavMithilesh	<i>A</i>	55	501366	/ Rutuja Dawkhar	<i>Rutuja</i>
16	501318	/ Ghatule Roshani Ramechandra	<i>Roshani</i>	56	501367	Sanket R. Borhade	<i>Sanket</i>
17	501319	/ Ghogare Mitali Nandaram	<i>Mitali</i>	57	501368	Santosh Bhosale	<i>Santosh</i>
18	501320	Gupta Tejas Anil	<i>Tejas</i>	58	501369	Sean Sequeira	<i>Sean</i>
19	501321	Henry Allen Dennis Sucheta	<i>Henry</i>	59	501370	/ Sheetal Kadiag	<i>Sheetal</i>
20	501322	JaiswalPranit	<i>Pranit</i>				
BATCH-II				BATCH-IV			
21	501323	Jasoriya Shreyans Suresh	<i>A</i>	60	501372	/ Chogale Shraddha G.	<i>Shraddha</i>
22	501324	Joseph Rohan Thomas	<i>A</i>	61	501373	/ Supriya Kadam	<i>Supriya</i>
23	501325	Kattukaran Nikhil Raphi	<i>Nikhil</i>	62	501374	/ Manasi Suryawanshi	<i>Manasi</i>
24	501326	/ Kizhakkekarail Janice Sunny	<i>Janice</i>	63	501375	/ Tina Dilip Dutta	<i>Tina</i>
25	501327	/ Koul Rashika	<i>Rashika</i>	64	501376	Vikram Choudhary	<i>Vikram</i>
26	501328	/ Koul Vaishali	<i>A</i>	65	501377	Ayaz Mujawar	<i>Ayaz</i>
27	501330	Kulkarni Harshad Dinesh	<i>A</i>	66	501378	Pashte Nimish L.	<i>Nimish</i>
28	501331	/ Macheri Rakshita	<i>Rakshita</i>	67	501379	Bhavesh Rothagane	<i>Bhavesh</i>
29	501332	/ Malpani Radhika Rajendra	<i>Radhika</i>	68	501380	/ Gouri Girish V	<i>Gouri</i>
30	501335	/ Michael Delrina Lakeisha	<i>A</i>	69	501381	Jitesh Sadashiv P	<i>Jitesh</i>
31	501337	Nambiar Vishnu M	<i>Vishnu</i>	70	501382	/ Ankita R. Raut	<i>Ankita</i>
32	501339	Patel MitChandrakant	<i>Mit</i>	71	501383	/ Aher Kajal J.	<i>Kajal</i>
33	501341	Patil Shubham Ramesh	<i>Shubham</i>	72	501384	/ Andhale Kaveri Savkar	<i>Kaveri</i>
34	501342	Pinto Justin Sebastian	<i>Justin</i>	73	501385	/ Ashwini Dhongade	<i>Ashwini</i>
35	501344	/ Rincy Achankunju	<i>Rincy</i>	74	501386	Mohamed Pathan	<i>Mohamed</i>
36	501345	/ Rodrigues Shalina Maxim	<i>Shalina</i>	75	501238	Chirag Nikose	<i>A</i>
37	501346	Rowland Dominic	<i>A</i>	76	501243	Vivek Pawar	<i>Vivek</i>
38	501348	/ SatoskarAnanya	<i>Ananya</i>	77	501256	Sanjoor Prem	<i>Prem</i>
39	501349	/ Sawant Nishiti Nitant	<i>Nishiti</i>				
40	501352	Shrivastav Kundan	<i>Kundan</i>				

TOTAL PRESENT: 64  
 TOTAL ABSENT: 13

DATE: 10/9/15  
 SIGN: *Mase*  
 TIME: 1:30 - 2:30

## OUTCOMES:

- Students gets familiarize with soft skills particularly involving use of language.
- Students understand the importance of group dynamics.





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### 5.1.3 Capability enhancement and development schemes

#### Name of the Capability **6. Bridge courses**

##### OBJECTIVE:

The Institute takes continuous efforts to bridge the gaps through its curricular and co-curricular activities so as to lessen the Institute identifies the gap between academia and industry and identifies the courses. The competencies of the newly graduate engineers and the competency requirements of Indian industry for graduates have been identified based on interaction with alumni and industry professionals.

This is done for the first year students for the maths subject by humanities. The weak students are identified by a test taken and those who score below the required marks, bridge course is taken for them once in a week.

It is expected that the courses will make student ready for the job and the additional graduate engineer training redundant.

01/09/18

### NOTICE

THIS IS TO INFORM THAT THE FOLLOWING STUDENTS HAVE TO ATTEND THE BRIDGE COURSE FOR MATHEMATICS AS PER THE SCHEDULE MENTIONED.

BRANCH	LIST OF STUDENTS	DAY/TIME
MECHANICAL	1) LEON LOPES 2) NIRANJAN PATIL 3) REUBEN PERIERA 4) ANOINTY 5) QUIRENIUS 6) KEVIN 7) KHUSHI	EVERY MONDAY 3:30-4:30
EXTC	1) AMBADKAR ADITI 2) ANUPAMA 3) FIRFIRE ARSH 4) REDDY HARSHAVARDHAN 5) PRANAY KAPOOR 6) KODURI TANUJ 7) MEHROTRA HRITIK 8) MUKLU DHANUSH 9) PATARE ASHISH 10) PATNAIK AKANSHA 11) VIJAY SINGH	
ELECTRICAL	1) RISHAB BAKSHI 2) YADNESH MATRE 3) DENNIS 4) LEONARD 5) DENZIL 6) ARNOLD 7) SHRUTIKA 8) SILVIA 9) GILBERT 10) PRATIK 11) ABISTAN 12) SMIJUL 13) REUBEN 14) SAVIO 15) SANKITA	EVERY THURSDAY 3:30-4:30
IT	1) MONICA 2) RIVONA 3) ABDUL AZIM	

  
 Signature of the HOD



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Some Moments captured of the interactive sessions on Bridge Course



### OUTCOMES:

- Students gets adequate foundation of the core applied science and primary subjects .
- Students get a chance to upgrade to a degree, while at the same time enabling them to adapt their studies easily.



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### 5.1.3 Capability enhancement and development schemes

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#### Name of the Capability **7. Personal Counseling**

With the new era of number of disturbances, it is found that students may have difficulty concentrating on their studies and carrying out day to day activities. Personal counseling helps them in resolving these issues. The institute provides personal counseling in a supportive and non-judgmental manner. Students dealing with stress, depression, low performance and other problems avoid seeking help. Personal counseling helps to define the problem and to work towards a possible solution. For every class there are faculties assigned who are the mentors of around 20 students. In a semester, the students meet the mentor at least thrice to discuss any issues or personal problems. Apart from this, at institute level, we have a counsellor appointed to deal with students having more critical issues, who is available in college from 12:30 to 2:30 pm from Monday to Friday. She takes class counseling on topics related to mental health, coping with daily difficulties and careers for all years and departments once in every semester. The aim of the class room sessions are awareness of the student towards the process of counseling. There is a stigma to counseling because of which students feel discouraged to come to the counselor. These sessions are subjected to the eradication of these views and help students seek guidance for their difficulties. The broader areas covered are-

- The need of counseling
- Who is a counselor?
- Who requires counseling?
- What is counseling?
- Why do we require counseling?
- General and day to day issues that we face

#### **Objectives:**

- To assist students to solve their difficulties.
- To help the student know himself better-his interests, abilities, aptitudes, and opportunities
- To help students in academics, personal issues and overall growth.
- To inspire successful endeavour toward attainment

#### **Strategies:**

- Every student gets assistance from a mentor.
- Every faculty is assigned a small group of students for mentoring throughout the year.





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### **Implementation:**

An effective counselling is carried out for all the students. Under this system, a group of 20 students are counselled individually by assigned faculty as mentors. Various academic and non-academic issues are resolved in regular counselling sessions.

### **MONITORING:**

Counseling sessions are conducted twice in a month. In every meeting, the mentor see to it that the problems put forth by students are resolved satisfactorily. Head of department reviews the meeting conducted by mentors with mentees.

Example of some sessions conducted for mental health by the counsellor are stated below:

DEPARMENTS	Semesters	TOPIC
Electronics and Communication	2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year i.e. from semester 3 to 8	<ol style="list-style-type: none"> <li>1. Mental health and well being</li> <li>2. What is counseling and why is it needed?</li> <li>3. Coping with daily hustles</li> </ol>
Computers	2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year i.e. from semester 3 to 8	
Mechanical	2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year i.e. from semester 3 to 8	
Information Technology	2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year i.e. from semester 3 to 8	
Electrical	2 <sup>nd</sup> year, 3 <sup>rd</sup> year and 4 <sup>th</sup> year i.e. from semester 3 to 8	
Humanities	1 years i.e. 1 <sup>st</sup> semester and 2 <sup>nd</sup> semester	



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Scanned documents of personal counselling as a sample copy are given below:

Fr. C. Rodrigues Institute of Technology, Vashi  
 Department of Information Technology  
 Student Mentoring/Counselling (For FE/SE/TE/BE Batch during Academic Year: )

Name of the teacher I/C for Mentoring/Counselling: Dr. HK CHAVAN Designation: HOD Department: IT

A. Student Personal Details:

1. Name of the student: Rayan Crasta Roll No. 501710 Date of Birth: 4/11/2000 Age: 18 Male/Female: Male  
 Blood Group: B-ve Mobile No.: 9594252206 Email ID: rayancrasta4@gmail.com Total members in the family: 4  
 Current Address: C-24 Cosmopolitan, Sector 9, Vashi, Navi Mumbai  
 Daily Travel Mode: Walk One way daily travel time: 10 mins Friend Name & Mobile Number: \_\_\_\_\_

2. Father's Name: Ronald Crasta Mobile No: 9820601383 Email ID: crasta\_royan@hotmail.com Residence Phone No: \_\_\_\_\_  
 Current Address (mention if other than above address): \_\_\_\_\_  
 Occupation: Service/Business/Other If Service: Organization Name: \_\_\_\_\_ Designation: \_\_\_\_\_

3. Mother's Name: Hilda Crasta Mobile No: 9869426345 Email ID: hildacrasta1000@yahoo.com Residence Phone No: \_\_\_\_\_  
 Current Address (mention if other than above address): \_\_\_\_\_  
 Occupation: Service/Business/Other If Service: Organization Name: BSE Ltd. Designation: \_\_\_\_\_

B. Student's academic performance with remarks by the teacher: SSC 95% HSC: 81%  
 FE Sem I: 9.74 FE Sem II: 8.91  
 SE Sem III: \_\_\_\_\_ SE Sem IV: \_\_\_\_\_  
 TE Sem V: \_\_\_\_\_ TE Sem VI: \_\_\_\_\_  
 BE Sem VII: \_\_\_\_\_ BE Sem VIII: \_\_\_\_\_

C. Short term (current semester or current year) objectives: To get full knowledge of all programming languages and extras too.

D. Medium term (next 2 or 3 years) objectives: To become a expert in a field and get a good job in that field.

E. Long term (next 4 to 8 or more years) objectives: To be have job satisfaction and good amount of money to enjoy life

Signature of the Teacher:  
1 of 5

Fr. C. Rodrigues Institute of Technology, Vashi  
 Department of Information Technology  
 Student Mentoring/Counselling (For FE/SE/TE/BE Batch during Academic Year: )

Sem	Meeting Date & Time	Student's attendance record	Academic progress (assignments/test/prelims/ oral etc)	Any difficulty in academics (theory/lab/mini/final project etc)?	Active participation In co- and extra-curricular activity?	Counselling for Career Guidance Including Higher Study	Counselling on personal, family or any problem, if any.	Is there any need on feedback to be given to Seniors/Parent?	Signature of the student.
III	29/8/18	98%		NO, would like to have more practicals in PCE.	Took part in CSI workshops.	—	—	—	R. Crast Date 29/8/18
	24/10/18	95%	80%+ marks in all subjects.	In PCE, concepts were not taught properly, so faced difficulty in exam.	Took taken part in Symposium event.	No.	No.	—	R. Crast Date 24/10/18
IV	16/2/19	98%	80%+ marks in all subjects	Difficulty in Python prac, need more practice.	Extra mark activities, would help if interview skills, calculator help.	No	No	—	R. Crast Date 16th Jan 19
	15/3/19	90%	80%+ marks in all subjects	CV table w practical knowledge is required	8. Agree pccs walka man	No	No	—	R. Crast Date 15.03.19

Signature of the Teacher:  
3 of 5



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Fr. C. Rodrigues Institute of Technology, Vashi  
Department of Information Technology  
Student Mentoring/Counseling (For FE/SE/TE/BE Batch during Academic Year: 1)

Serial No.	Meeting Date & Time	Student's attendance record	Academic progress (assignments/test/ prefilms/ oral etc)	Any difficulty in academics (theory/lab/mini/final project etc)?	Active participation in co- and extra-curricular activity?	Counseling for Career Guidance Including Higher Study	Counseling on personal, family or any problem, if any.	Is there any need on feedback to be given to Seniors/Parent?	Signature of the student.
V	9/8/19	52%	(15 days including June 18th - July 14th)	no. more practical in ERP required.	Conducted CSI workshop on Ethical Hacking				<i>[Signature]</i> 5.8.19
	22/9/19	73%	good case study	no	Hobbython coding club				<i>[Signature]</i> 5.8.19
VI									

Signature of the Teacher:  
4 of 5

Snapshot of Mentor-Mentee interaction for Personal Counselling with Prof. Trupti Lotlikar







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Snapshot of Mentor-Mentee interaction for Personal Counselling with Prof. Dhanashree Hadsul.



### OUTCOME:

- Students with difficulties are able to discuss it with the mentors.
- Students can make appropriate adjustment to the institute the environment.
- Students get ability to understand themselves and solve problems on their own.
- The faculty gets involved in students which provide moral support to them.



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### 5.1.3 Capability enhancement and development schemes

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#### Name of the Capability **8. Yoga and Meditation**

##### OBJECTIVES:

- To assist students to be physically and medically fit by practicing yoga and meditation.
- To guide students to learn techniques of enhancing concentration, stress management etc.

Yoga and meditation helps in yielding some positive results that can be quite beneficial for students. The institute has a yoga club where students practice yoga and meditation regularly. Every year Yoga day is celebrated enthusiastically by faculty and students by organizing yoga and meditation sessions. Well known yoga practitioners and instructors are invited for conducting these sessions. 'Art of living' course is conducted every year for students as well as faculty. A great number of students and faculty attend the course. The event was conducted by ASC in the peaceful morning hours during FACES from 10<sup>th</sup> to 12<sup>th</sup> of September, 2018. The event focusing on enhancing the mental health spiritual development was conducted in sessions progressing for 3 hours from 8am to 11am. There were 26 participants from first and second year. Each session offered an interactive and enriching experience, helping students boost their confidence, work on their short-comings, understanding the importance of hard-work, finding the right path, inculcating good morals and developing a positive approach towards life. Introduction to various yogas and meditation opened the doors to spirituality. Indeed it was unfolding 'the art of living'. The event coordinators, Vivek Kushwaha and Dhanashree Gujarathi under the guidance of Suraj sir and Trupti Mam helped in making the event a successful one. The peace, stability and tranquility it brought to the students was all worth the time and efforts!



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Glimpses of the Yoga course conducted:



Snapshots of students attending Art of Living workshop with Faculty Manisha







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A workshop conducted by The Art of Living Foundation based on the theme “THE ENGINEER AND SOCIETY.” Mr. Saleel Pulekar, faculty of Art of Living, enlightened the students on the importance of meditation in daily life, especially in the hectic life of engineers. He also conducted small activities and exercises to make the session more interactive.



*Mr. Saleel Pulekar, faculty of Art of Living Interacting with the Students.*



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“Interactive Session on correct posture” was conducted by the Agnel Social Cell on 4<sup>th</sup> August 2018. This event was organized only for the teaching and non-teaching staff of FCRIT. The event was conducted by Dr. Malti Hiranandani who is an authority on ergonomics and posture related health issues. The session involved demonstrations and actual interactions with the participants to correct poor posture which leads to serious health issues in the future. The session lasted for 2 hours and was well attended by both faculty and nonteaching staff.

Some of the glimpses of yoga practice sessions conducted teaching and non-teaching Staff:



### OUTCOME:

Yoga brings out real potential in students and faculties by enhancing concentration, stress management, dealing with health issues thereby improving their academics and overall development.